



## Bid Notice Abstract

### Invitation to Bid (ITB)

**Reference Number** 12960027  
**Procuring Entity** CARLOS HILADO MEMORIAL STATE UNIVERSITY  
**Title** Procurement of Labor and Materials for the Enhancement of Guidance Office - Binalbagan Campus  
**Area of Delivery** Negros Occidental

<b>Solicitation Number:</b>	CHMSU 26-014-0504-I	<b>Status</b>	Pending
<b>Trade Agreement:</b>	Implementing Rules and Regulations	<b>Associated Components</b>	10
<b>Procurement Mode:</b>	Public Bidding	<b>Bid Supplements</b>	0
<b>Classification:</b>	Civil Works	<b>Document Request List</b>	0
<b>Category:</b>	Construction Projects	<b>Date Published</b>	05/05/2026
<b>Approved Budget for the Contract:</b>	PHP 1,215,000.00	<b>Last Updated / Time</b>	04/05/2026 12:22 PM
<b>Delivery Period:</b>	90 Day/s	<b>Closing Date / Time</b>	26/05/2026 09:00 AM
<b>Client Agency:</b>			
<b>Contact Person:</b>	Rowena De la Vida Prado Administrative Assistant II Mabini Street Talisay City Negros Occidental Philippines 6115 63-34-7120005 Ext.142 63-939-9296624 bac.sec@chmsu.edu.ph		

#### Description

CARLOS HILADO MEMORIAL STATE UNIVERSITY  
BIDS AND AWARDS COMMITTEE  
TALISAY CITY, NEGROS OCCIDENTAAL

INVITATION TO BID  
FOR THE LABOR AND MATERIALS FOR THE ENHANCEMENT OF GUIDANCE OFFICE- BINALBAGAN CAMPUS  
CHMSU 26-014-0504-I

1. Carlos Hilado Memorial State University, through the Corporate Budget for the Contract of 2026 approved by the governing Board (MDS/GAA), intends to apply the sum of ONE MILLION TWO HUNDRED FIFTEEN THOUSAND PESOS & 00/100 (Php 1,215,000.00) ONLY being the Approved Budget for the Contract (ABC) to payments under the contract for the LABOR AND MATERIALS FOR THE ENHANCEMENT OF GUIDANCE OFFICE - BINALBAGAN CAMPUS. Bids received in excess of the ABC shall be automatically rejected at bid opening.
2. Carlos Hilado Memorial State University now invites bids for the above Procurement Project. Completion of the Works is required within Ninety (90) calendar days upon receipt of Notice to Proceed. Bidders should have completed a contract similar to the Project. The description of an eligible bidder is contained in the Bidding Documents, particularly, in Section II (Instructions to Bidders).
3. Bidding will be conducted through open competitive bidding procedures using the non-discretionary "pass/fail" criterion as specified in the 2016 revised Implementing Rules and Regulations (IRR) of Republic Act (RA) No. 9184.
4. Interested bidders may obtain further information from CARLOS HILADO MEMORIAL STATE UNIVERSITY and inspect the Bidding Documents at the address given below from 8:00 A.M. to 5:00 P.M.
5. A complete set of Bidding Documents may be acquired by interested bidders on May 5 - May 26, 2026 (9:00A.M.) from given address and website/s below and upon payment of the applicable fee for the Bidding Documents, pursuant

to the latest Guidelines issued by the GPPB, in the amount of Five Thousand Pesos (Php 5,000.00) Only. The Procuring Entity shall allow the bidder to present its proof of payment for the fees.

6. Carlos Hilado Memorial State University will hold a Pre-Bid conference on 9:30 A.M., May 12, 2026 at Bidding Room, 2/F Supply and Property Management Bldg., Brgy. Zone 1, Mabini St., Talisay City, Negros Occidental and or through video conferencing or webcasting via Zoom Meeting with ID No. 504 036 7488, Meeting Password 051226, which shall be open to prospective bidders.

7. Bids must be duly received by the BAC Secretariat through (I) manual submission at the office address as indicated below, (II) online or electronic submission as indicated below, or (III) both on or before 9:00 A.M., May 26, 2026. Late bids shall not be accepted.

Bids may be submitted through electronic mail to bac.sec@chmsu.edu.ph provided that the bidding documents are compressed into two (2) separate archived folders (zip or rar format) and which each folder shall be labelled as "First Envelope\_Name of Company\_Project Reference Number" and "Second Envelope\_Name of Company\_Project Reference Number" and each is uniquely password-protected;

Bidders must submit the printed copies (Original, Copy 1 and Copy 2) of their bidding documents within 3 calendar days from bid opening.

8. All Bids must be accompanied by a bid security in any of the acceptable forms and in the amount stated in ITB Clause 16.

9. Bid opening shall be on 9:30 A.M., May 26, 2026 at the Bidding Room, 2/F Supply and Property Management Bldg., Brgy. Zone 1, Mabini St., Talisay City, Negros Occidental and/or through Zoom Meeting ID No. 504 036 7488, Meeting Password 052626. Bids will be opened in the presence of the bidders' representatives who choose to attend the activity.

10. Carlos Hilado Memorial State University reserves the right to reject any and all bids, declare a failure of bidding, or not award the contract at any time prior to contract award in accordance with Sections 35.6 and 41 of the 2016 revised Implementing Rules and Regulations (IRR) of RA No. 9184, without thereby incurring any liability to the affected bidder or bidders.

11. For further information, please refer to:

ENGR. SHERWIN R. ILIGAN  
 Head, PMU/BAC Secretariat  
 Carlos Hilado Memorial State University  
 Bidding Room, 2/F Supply and Property Management Bldg.  
 Brgy. Zone 1, Mabini St.,  
 Talisay City, Negros Occidental  
 Email Add.: bac.sec@chmsu.edu.ph  
 Telephone Nos.: (034) 454-0529; 454-0584 local 142  
 Mobile No.: 0920-5833046  
 Website: chmsu.edu.ph

12. You may visit the following websites:

For downloading of Bidding Documents: chmsu.edu.ph

For online bid submission: bac.sec@chmsu.edu.ph

MA. RIZA T. MANALO, Ph.D.  
 BAC Chairperson

**Line Items**

Item No.	Product/Service Name	Description	Quantity	UOM	Budget (PHP)
1	One (1) Lot	Labor and Materials for the Enhancement of Guidance Office - Binalbagan Campus	1	Lot	1,215,000.00

**Pre-bid Conference**

Date	Time	Venue
12/05/2026	9:30:00 AM	Bidding Room, 2/F Supply and Property Management Bldg., Brgy. Zone 1, Mabini St., Talisay City, Negros Occidental and or through video conferencing or webcasting via Zoom Meeting with ID No. 504 036 7488, Meeting Password 051226, which shall be open to pr

**Created by** Rowena De la Vida Prado

**Date Created** 04/05/2026

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# Carlos Hilado Memorial State University

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CARLOS HILADO MEMORIAL STATE UNIVERSITY  
RECORDS MANAGEMENT OFFICE

RECEIVED

005165

MAY 04 2026

Handwritten signature and date: 5/11/26

## Bids and Awards Committee

### INVITATION TO BID FOR THE LABOR AND MATERIALS FOR THE ENHANCEMENT OF GUIDANCE OFFICE- BINALBAGAN CAMPUS CHMSU 26-014-0504-I



1. *Carlos Hilado Memorial State University*, through the *Corporate Budget for the Contract of 2026 approved by the governing Board (MDS/GAA)*, intends to apply the sum of **ONE MILLION TWO HUNDRED FIFTEEN THOUSAND PESOS & 00/100 (Php 1,215,000.00) ONLY** being the Approved Budget for the Contract (ABC) to payments under the contract for the **LABOR AND MATERIALS FOR THE ENHANCEMENT OF GUIDANCE OFFICE – BINALBAGAN CAMPUS**. Bids received in excess of the ABC shall be automatically rejected at bid opening.
2. *Carlos Hilado Memorial State University* now invites bids for the above Procurement Project. Completion of the Works is required within **Ninety (90) calendar days upon receipt of Notice to Proceed**. Bidders should have completed a contract similar to the Project. The description of an eligible bidder is contained in the Bidding Documents, particularly, in Section II (Instructions to Bidders).
3. Bidding will be conducted through open competitive bidding procedures using the non-discretionary “pass/fail” criterion as specified in the 2016 revised Implementing Rules and Regulations (IRR) of Republic Act (RA) No. 9184.
4. Interested bidders may obtain further information from CARLOS HILADO MEMORIAL STATE UNIVERSITY and inspect the Bidding Documents at the address given below from 8:00 A.M. to 5:00 P.M.
5. A complete set of Bidding Documents may be acquired by interested bidders on **May 5 – May 26, 2026 (9:00A.M.)** from given address and website/s below and upon payment of the applicable fee for the Bidding Documents, pursuant to the latest Guidelines issued by the GPPB, in the amount of **Five Thousand Pesos (Php 5,000.00) Only**. The Procuring Entity shall allow the bidder to present its proof of payment for the fees.
6. *Carlos Hilado Memorial State University* will hold a **Pre-Bid conference** on **9:30 A.M., May 12, 2026** at **Bidding Room, 2/F Supply and Property Management Bldg., Brgy. Zone 1, Mabini St., Talisay City, Negros Occidental** and or through video conferencing or webcasting via **Zoom Meeting with ID No. 504 036 7488, Meeting Password 051226**, which shall be open to prospective bidders.
7. Bids must be duly received by the BAC Secretariat through (i) manual submission at the office address as indicated below, (ii) online or electronic submission as indicated below, or (iii) both on or before **9:00 A.M., May 26, 2026**. Late bids shall not be accepted.

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✉ [bac.sec@chmsc.edu.ph](mailto:bac.sec@chmsc.edu.ph)  
☎ (034) 712 0005 local 142  
🌐 [chmsc.edu.ph](http://chmsc.edu.ph)

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# Carlos Hilado Memorial State University

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*A leading GREEN institution of higher learning in the global community by 2030*

## Bids and Awards Committee

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Email Add.: [bac.sec@chmsu.edu.ph](mailto:bac.sec@chmsu.edu.ph)  
Telephone Nos.: (034) 454-0529; 454-0584 local 142  
Mobile No.: 0920-5833046  
Website: [chmsu.edu.ph](http://chmsu.edu.ph)
12. You may visit the following websites:  
For downloading of Bidding Documents: [chmsu.edu.ph](http://chmsu.edu.ph)  
For online bid submission: [bac.sec@chmsu.edu.ph](http://bac.sec@chmsu.edu.ph)

MA. RIZA T. MANALO, Ph.D.  
BAC Chairperson 



 [bac.sec@chmsc.edu.ph](mailto:bac.sec@chmsc.edu.ph)  
 (034) 712 0005 local 142  
 [chmsc.edu.ph](http://chmsc.edu.ph)

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## ***Section II. Instructions to Bidders***

### **Notes on the Instructions to Bidders**

This Section on the Instruction to Bidders (ITB) provides the information necessary for bidders to prepare responsive bids, in accordance with the requirements of the Procuring Entity. It also provides information on bid submission, eligibility check, opening and evaluation of bids, post-qualification, and on the award of contract.

## 1. **Scope of Bid**

The Procuring Entity, **CARLOS HILADO MEMORIAL STATE UNIVERSITY** invites Bids for the **LABOR AND MATERIALS FOR THE ENHANCEMENT OF GUIDANCE OFFICE – BINALBAGAN CAMPUS**, with Project Identification Number **CHMSU 26-014-0504-I**.

The Procurement Project (referred to herein as “Project”) is for the construction of Works, as described in Section VI (Specifications).

## 2. **Funding Information**

2.1. The GOP through the source of funding as indicated below for 2026 in the amount of **ONE MILLION TWO HUNDRED FIFTEEN THOUSAND PESOS & 00/100 (PHP 1,215,000.00)**.

2.2. The source of funding is:

- a. NGA, the National Expenditure Program.

## 3. **Bidding Requirements**

The Bidding for the Project shall be governed by all the provisions of RA No. 9184 and its 2016 revised IRR, including its Generic Procurement Manual and associated policies, rules and regulations as the primary source thereof, while the herein clauses shall serve as the secondary source thereof.

Any amendments made to the IRR and other GPPB issuances shall be applicable only to the ongoing posting, advertisement, or invitation to bid by the BAC through the issuance of a supplemental or bid bulletin.

The Bidder, by the act of submitting its Bid, shall be deemed to have inspected the site, determined the general characteristics of the contracted Works and the conditions for this Project, such as the location and the nature of the work; (b) climatic conditions; (c) transportation facilities; (c) nature and condition of the terrain, geological conditions at the site communication facilities, requirements, location and availability of construction aggregates and other materials, labor, water, electric power and access roads; and (d) other factors that may affect the cost, duration and execution or implementation of the contract, project, or work and examine all instructions, forms, terms, and project requirements in the Bidding Documents.

## 4. **Corrupt, Fraudulent, Collusive, Coercive, and Obstructive Practices**

The Procuring Entity, as well as the Bidders and Contractors, shall observe the highest standard of ethics during the procurement and execution of the contract. They or through an agent shall not engage in corrupt, fraudulent, collusive, coercive, and

obstructive practices defined under Annex "T" of the 2016 revised IRR of RA No. 9184 or other integrity violations in competing for the Project.

## 5. Eligible Bidders

- 5.1. Only Bids of Bidders found to be legally, technically, and financially capable will be evaluated.
- 5.2. The Bidder must have an experience of having completed a Single Largest Completed Contract (SLCC) that is similar to this Project, equivalent to at least fifty percent (50%) of the ABC adjusted, if necessary, by the Bidder to current prices using the PSA's CPI, except under conditions provided for in Section 23.4.2.4 of the 2016 revised IRR of RA No. 9184.

A contract is considered to be "similar" to the contract to be bid if it has the major categories of work stated in the **BDS**.

- 5.3. For Foreign-funded Procurement, the Procuring Entity and the foreign government/foreign or international financing institution may agree on another track record requirement, as specified in the Bidding Document prepared for this purpose.
- 5.4. The Bidders shall comply with the eligibility criteria under Section 23.4.2 of the 2016 IRR of RA No. 9184.

## 6. Origin of Associated Goods

There is no restriction on the origin of Goods other than those prohibited by a decision of the UN Security Council taken under Chapter VII of the Charter of the UN.

## 7. Subcontracts

- 7.1. The Bidder may subcontract portions of the Project to the extent allowed by the Procuring Entity as stated herein, but in no case more than fifty percent (50%) of the Project.

The Procuring Entity has prescribed that:

- a. Subcontracting is allowed. The portions of Project and the maximum percentage allowed to be subcontracted are indicated in the **BDS**, which shall not exceed fifty percent (50%) of the contracted Works.

- 7.1. The Bidder must submit together with its Bid the documentary requirements of the subcontractor(s) complying with the eligibility criterion stated in **ITB** Clause 5 in accordance with Section 23.4 of the 2016 revised IRR of RA No. 9184 pursuant to Section 23.1 thereof.
- 7.2. The Supplier may identify its subcontractor during the contract implementation stage. Subcontractors identified during the bidding may be changed during the implementation of this Contract. Subcontractors must submit the documentary

requirements under Section 23.1 of the 2016 revised IRR of RA No. 9184 and comply with the eligibility criteria specified in ITB Clause 5 to the implementing or end-user unit.

- 7.3. Subcontracting of any portion of the Project does not relieve the Contractor of any liability or obligation under the Contract. The Supplier will be responsible for the acts, defaults, and negligence of any subcontractor, its agents, servants, or workmen as fully as if these were the Contractor's own acts, defaults, or negligence, or those of its agents, servants, or workmen.

## **8. Pre-Bid Conference**

The Procuring Entity will hold a pre-bid conference for this Project on the specified date and time and either at its physical address **Bidding Room, 2/F Supply and Property Management Bldg., Brgy. Zone 1, Mabini St., Talisay City, Negros Occidental** or through **Zoom Meeting ID No. 504 036 7488 Meeting Password 051226** as indicated in paragraph 6 of the **IB**.

### **1. Clarification and Amendment of Bidding Documents**

Prospective bidders may request for clarification on and/or interpretation of any part of the Bidding Documents. Such requests must be in writing and received by the Procuring Entity, either at its given address or through electronic mail indicated in the **IB**, at least ten (10) calendar days before the deadline set for the submission and receipt of Bids.

### **2. Documents Comprising the Bid: Eligibility and Technical Components**

- 10.1. The first envelope shall contain the eligibility and technical documents of the Bid as specified in **Section IX. Checklist of Technical and Financial Documents**.
- 10.2. If the eligibility requirements or statements, the bids, and all other documents for submission to the BAC are in foreign language other than English, it must be accompanied by a translation in English, which shall be authenticated by the appropriate Philippine foreign service establishment, post, or the equivalent office having jurisdiction over the foreign bidder's affairs in the Philippines. For Contracting Parties to the Apostille Convention, only the translated documents shall be authenticated through an apostille pursuant to GPPB Resolution No. 13-2019 dated 23 May 2019. The English translation shall govern, for purposes of interpretation of the bid.
- 10.3. A valid PCAB License is required, and in case of joint ventures, a valid special PCAB License, and registration for the type and cost of the contract for this Project. Any additional type of Contractor license or permit shall be indicated in the **BDS**.
- 10.4. A List of Contractor's key personnel (e.g., Project Manager, Project Engineers, Materials Engineers, and Foremen) assigned to the contract to be bid, with their

complete qualification and experience data shall be provided. These key personnel must meet the required minimum years of experience set in the **BDS**.

- 10.5. A List of Contractor's major equipment units, which are owned, leased, and/or under purchase agreements, supported by proof of ownership, certification of availability of equipment from the equipment lessor/vendor for the duration of the project, as the case may be, must meet the minimum requirements for the contract set in the **BDS**.

### **3. Documents Comprising the Bid: Financial Component**

- 11.1. The second bid envelope shall contain the financial documents for the Bid as specified in **Section IX. Checklist of Technical and Financial Documents**.
- 11.2. Any bid exceeding the ABC indicated in paragraph 1 of the **IB** shall not be accepted.
- 11.3. For Foreign-funded procurement, a ceiling may be applied to bid prices provided the conditions are met under Section 31.2 of the 2016 revised IRR of RA No. 9184.

### **4. Alternative Bids**

Bidders shall submit offers that comply with the requirements of the Bidding Documents, including the basic technical design as indicated in the drawings and specifications. Unless there is a value engineering clause in the **BDS**, alternative Bids shall not be accepted.

### **5. Bid Prices**

All bid prices for the given scope of work in the Project as awarded shall be considered as fixed prices, and therefore not subject to price escalation during contract implementation, except under extraordinary circumstances as determined by the NEDA and approved by the GPPB pursuant to the revised Guidelines for Contract Price Escalation guidelines.

### **6. Bid and Payment Currencies**

- 14.1. Bid prices may be quoted in the local currency or tradeable currency accepted by the BSP at the discretion of the Bidder. However, for purposes of bid evaluation, Bids denominated in foreign currencies shall be converted to Philippine currency based on the exchange rate as published in the BSP reference rate bulletin on the day of the bid opening.
- 14.2. *Payment of the contract price shall be made in:*

- a. Philippine Pesos.

### **7. Bid Security**

15.1. The Bidder shall submit a Bid Securing Declaration or any form of Bid Security in the amount indicated in the **BDS**, which shall be not less than the percentage of the ABC in accordance with the schedule in the **BDS**.

15.2. The Bid and bid security shall be valid until **September 23, 2026 (120 calendar days upon the date of bid opening)**. Any bid not accompanied by an acceptable bid security shall be rejected by the Procuring Entity as non-responsive.

## **8. Sealing and Marking of Bids**

Each Bidder shall submit one copy of the first and second components of its Bid.

The Procuring Entity may request additional hard copies and/or electronic copies of the Bid. However, failure of the Bidders to comply with the said request shall not be a ground for disqualification.

If the Procuring Entity allows the submission of bids through online submission to the given website or any other electronic means, the Bidder shall submit an electronic copy of its Bid, which must be digitally signed. An electronic copy that cannot be opened or is corrupted shall be considered non-responsive and, thus, automatically disqualified.

## **9. Deadline for Submission of Bids**

The Bidders shall submit on the specified date and time and either at its physical address or through online submission as indicated in paragraph 7 of the **IB**.

## **10. Opening and Preliminary Examination of Bids**

18.1. The BAC shall open the Bids in public at the time, on the date, and at the place specified in paragraph 9 of the **IB**. The Bidders' representatives who are present shall sign a register evidencing their attendance. In case videoconferencing, webcasting or other similar technologies will be used, attendance of participants shall likewise be recorded by the BAC Secretariat.

In case the Bids cannot be opened as scheduled due to justifiable reasons, the rescheduling requirements under Section 29 of the 2016 revised IRR of RA No. 9184 shall prevail.

18.2. The preliminary examination of Bids shall be governed by Section 30 of the 2016 revised IRR of RA No. 9184.

## **11. Detailed Evaluation and Comparison of Bids**

19.1. The Procuring Entity's BAC shall immediately conduct a detailed evaluation of all Bids rated "*passed*" using non-discretionary pass/fail criteria. The BAC shall consider the conditions in the evaluation of Bids under Section 32.2 of 2016 revised IRR of RA No. 9184.

19.2. If the Project allows partial bids, all Bids and combinations of Bids as indicated in the **BDS** shall be received by the same deadline and opened and evaluated simultaneously so as to determine the Bid or combination of Bids offering the lowest calculated cost to the Procuring Entity. Bid Security as required by ITB Clause 16 shall be submitted for each contract (lot) separately.

19.3. In all cases, the NFCC computation pursuant to Section 23.4.2.6 of the 2016 revised IRR of RA No. 9184 must be sufficient for the total of the ABCs for all the lots participated in by the prospective Bidder.

## **12. Post Qualification**

Within a non-extendible period of five (5) calendar days from receipt by the Bidder of the notice from the BAC that it submitted the Lowest Calculated Bid, the Bidder shall submit its latest income and business tax returns filed and paid through the BIR Electronic Filing and Payment System (eFPS), and other appropriate licenses and permits required by law and stated in the **BDS**.

## **13. Signing of the Contract**

The documents required in Section 37.2 of the 2016 revised IRR of RA No. 9184 shall form part of the Contract. Additional Contract documents are indicated in the **BD**

## ***Section III. Bid Data Sheet***

### **Notes on the Bid Data Sheet (BDS)**

The Bid Data Sheet (BDS) consists of provisions that supplement, amend, or specify in detail, information, or requirements included in the ITB found in Section II, which are specific to each procurement.

This Section is intended to assist the Procuring Entity in providing the specific information in relation to corresponding clauses in the ITB and has to be prepared for each specific procurement.

The Procuring Entity should specify in the BDS information and requirements specific to the circumstances of the Procuring Entity, the processing of the procurement, and the bid evaluation criteria that will apply to the Bids. In preparing the BDS, the following aspects should be checked:

- a. Information that specifies and complements provisions of the ITB must be incorporated.
- b. Amendments and/or supplements, if any, to provisions of the ITB as necessitated by the circumstances of the specific procurement, must also be incorporated.

## Bid Data Sheet

ITB Clause			
5.2	For this purpose, contracts similar to the Project refer to contracts which have the same major categories of work, which shall be: <ol style="list-style-type: none"> <li>1. Carpentry Works</li> <li>2. Glass Works</li> <li>3. Supply and Installation of Doors</li> <li>4. Ceiling Works</li> <li>5. Dry Wall Partition Installation</li> <li>6. Tile Works</li> <li>7. Painting Works (Ceiling, Cabinets, Floors, &amp; Walls)</li> <li>8. Other Architectural Works</li> <li>9. Electrical Works</li> <li>10. Plumbing Works</li> </ol>		
7.1	Subcontracting is <b>not allowed</b>		
10.3	Minimum PCAB Registration/ PCAB License  <b>C&amp;D - Small B (up to 30 million)</b>		
10.4	The key personnel must meet the required minimum years of experience set below:		
	Key Personnel	General Experience	Relevant Experience(years)
	Daily required site personnel		
	1. Project Engineer	Registered Civil Engineer	3
	2. Foreman	High School Graduate	3
	3. Construction Safety and Health Personnel	With HSE/COSH Training	3
	4. Materials Engineer	Registered Materials Engineer	2
10.5	The minimum major equipment requirements are the following:		
	<u>Equipment</u>	<u>Capacity</u>	<u>Number of Units</u>
	Service Vehicle		1
	Dump Truck		1
	Walk behind		1
	One bagger mixer		2
	Hand Drill		2
	Grinder		2
	Welding Machine		1
	Concrete vibrator		2
	Cut off Machine		1
	Jack Hammer		2

12	<p><b>The Approved Budget for the Contract (ABC) is ONE MILLION TWO HUNDRED FIFTEEN THOUSAND PESOS &amp; 00/100 (PhP 1,215,000.00) ONLY.</b></p> <p>Any bid with a financial component exceeding this amount shall not be accepted.</p>
15.1	<p>The bid security shall be in the form of a Bid Securing Declaration or any of the following forms and amounts:</p> <p>a. The amount of not less than <b>PhP 24,300.00 (2% of ABC)</b>, if bid security is in cash, cashier's/manager's check, bank draft/guarantee or irrevocable letter of credit;</p> <p>b. The amount of not less than <b>PhP 60,750.00 (5% of ABC)</b> if bid security is in Surety Bond.</p>
19.2	Partial bids are not allowed.
20	No further Instructions.
21	<p>Additional contract documents relevant to the Project:</p> <ol style="list-style-type: none"> <li>1) Construction Schedule/GANTT Chart (MS Project Format) &amp; S-curve</li> <li>2) Manpower Schedule</li> <li>3) Construction Methods</li> <li>4) Equipment Utilization Schedule</li> <li>5) Construction Safety and Health Program (approved by the DOLE)</li> <li>6) PERT/CPM</li> <li>7) Statement of Cash Flow &amp; Payment Schedule</li> <li>8) Soft Copy of all submitted documents in PDF File (Submit in USB Flash Drive)</li> </ol>

## ***Section IV. General Conditions of Contract***

### **Notes on the General Conditions of Contract**

The General Conditions of Contract (GCC) in this Section, read in conjunction with the Special Conditions of Contract in Section V and other documents listed therein, should be a complete document expressing all the rights and obligations of the parties.

Matters governing performance of the Supplier, payments under the contract, or matters affecting the risks, rights, and obligations of the parties under the contract are included in the GCC and Special Conditions of Contract.

Any complementary information, which may be needed, shall be introduced only through the Special Conditions of Contract.

## **1. Scope of Contract**

This Contract shall include all such items, although not specifically mentioned, that can be reasonably inferred as being required for its completion as if such items were expressly mentioned herein. All the provisions of RA No. 9184 and its 2016 revised IRR, including the Generic Procurement Manual, and associated issuances, constitute the primary source for the terms and conditions of the Contract, and thus, applicable in contract implementation. Herein clauses shall serve as the secondary source for the terms and conditions of the Contract.

This is without prejudice to Sections 74.1 and 74.2 of the 2016 revised IRR of RA No. 9184 allowing the GPPB to amend the IRR, which shall be applied to all procurement activities, the advertisement, posting, or invitation of which were issued after the effectivity of the said amendment.

Additional requirements for the completion of this Contract shall be provided in the **Special Conditions of Contract (SCC)**.

## **2. Advance Payment and Terms of Payment**

2.1. Advance payment of the contract amount is provided under Annex "D" of the revised 2016 IRR of RA No. 9184.

2.2. The Procuring Entity is allowed to determine the terms of payment on the partial or staggered delivery of the Goods procured, provided such partial payment shall correspond to the value of the goods delivered and accepted in accordance with prevailing accounting and auditing rules and regulations. The terms of payment are indicated in the **SCC**.

## **3. Performance Security**

Within ten (10) calendar days from receipt of the Notice of Award by the Bidder from the Procuring Entity but in no case later than prior to the signing of the Contract by both parties, the successful Bidder shall furnish the performance security in any of the forms prescribed in Section 39 of the 2016 revised IRR of RA No. 9184.

## **4. Inspection and Tests**

The Procuring Entity or its representative shall have the right to inspect and/or to test the Goods to confirm their conformity to the Project specifications at no extra cost to the Procuring Entity in accordance with the Generic Procurement Manual. In addition to tests in the **SCC, Section IV (Technical Specifications)** shall specify what inspections and/or tests the Procuring Entity requires, and where they are to be conducted. The Procuring Entity shall notify the Supplier in writing, in a timely manner, of the identity of any representatives retained for these purposes.

All reasonable facilities and assistance for the inspection and testing of Goods, including access to drawings and production data, shall be provided by the Supplier to the authorized inspectors at no charge to the Procuring Entity.

## **5. Warranty**

- 6.1. In order to assure that manufacturing defects shall be corrected by the Supplier, a warranty shall be required from the Supplier as provided under Section 62.1 of the 2016 revised IRR of RA No. 9184.
- 6.2. The Procuring Entity shall promptly notify the Supplier in writing of any claims arising under this warranty. Upon receipt of such notice, the Supplier shall, repair or replace the defective Goods or parts thereof without cost to the Procuring Entity, pursuant to the Generic Procurement Manual.

## **6. Liability of the Supplier**

The Supplier's liability under this Contract shall be as provided by the laws of the Republic of the Philippines.

If the Supplier is a joint venture, all partners to the joint venture shall be jointly and severally liable to the Procuring Entity.

## ***Section V. Special Conditions of Contract***

### **Notes on the Special Conditions of Contract**

Similar to the BDS, the clauses in this Section are intended to assist the Procuring Entity in providing contract-specific information in relation to corresponding clauses in the GCC found in Section IV.

The Special Conditions of Contract (SCC) complement the GCC, specifying contractual requirements linked to the special circumstances of the Procuring Entity, the Procuring Entity's country, the sector, and the Works procured. In preparing this Section, the following aspects should be checked:

- a. Information that complements provisions of the GCC must be incorporated.
- b. Amendments and/or supplements to provisions of the GCC as necessitated by the circumstances of the specific purchase, must also be incorporated.

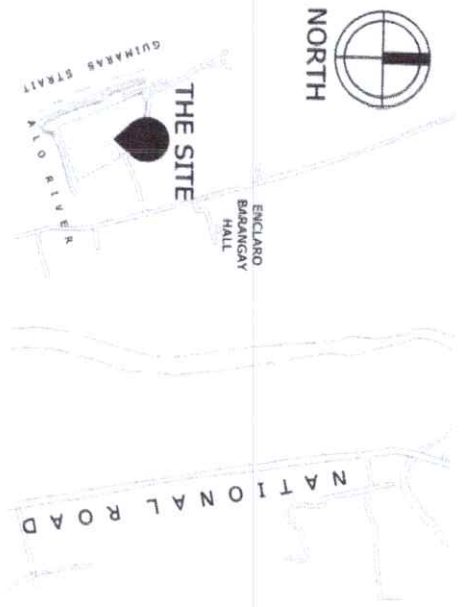
However, no special condition which defeats or negates the general intent and purpose of the provisions of the GCC should be incorporated herein.

## Special Conditions of Contract

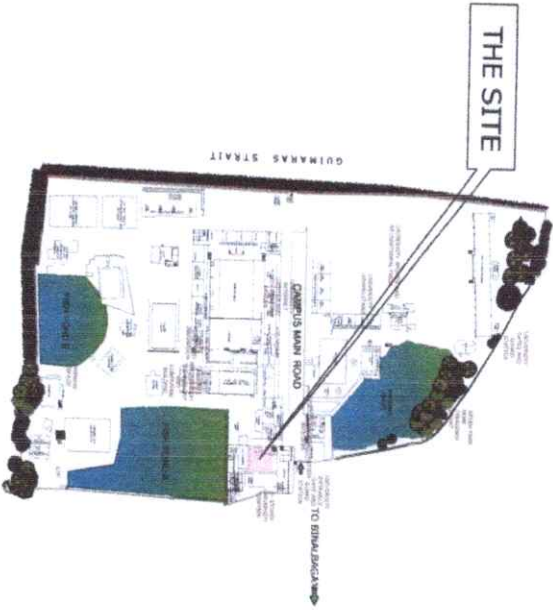
GCC Clause													
2	<p>The Intended Completion Date is</p> <p><b>90 calendar days upon receipt of the Notice to Proceed</b></p> <p><i>NOTE: The contract duration shall be reckoned from the start date and not from contract effectivity date.</i></p>												
4.1	The CHMSU shall give possession of all parts of the Site to the Contractor upon receipt of Notice to Proceed by the latter.												
6	No further instruction												
7.2	<i>[In case of semi-permanent structures, such as buildings of types 1, 2, and 3 as classified under the National Building Code of the Philippines, concrete/asphalt roads, concrete river control, drainage, irrigation lined canals, river landing, deep wells, rock causeway, pedestrian overpass, and other similar semi-permanent structures:] Five (5) years.</i>												
8	<p>The Contractor shall employ the following <b>Key Personnel</b> as stated in the BDS.</p> <ol style="list-style-type: none"> <li>1. Project Engineer</li> <li>2. Construction Safety and Health personnel</li> <li>3. Materials Engineer</li> <li>4. Foreman</li> </ol> <p>The contractor must ensure that nominated and duly approved key personnel will not be demobilized from site unless replacement is duly evaluated and approved.</p> <p>The non-availability of the following key personnel from the project site will be subject to penalty/deduction from the next billing:</p> <table border="1" style="margin-left: auto; margin-right: auto; border-collapse: collapse;"> <thead> <tr> <th style="width: 10%;">No.</th> <th style="width: 50%;">Key Personnel</th> <th style="width: 40%;">Amount of Deduction per Day of Non-appearance</th> </tr> </thead> <tbody> <tr> <td style="text-align: center;">1.</td> <td>Project Engineer</td> <td style="text-align: center;">P800</td> </tr> <tr> <td style="text-align: center;">2.</td> <td>Construction Safety &amp; Health Personnel</td> <td style="text-align: center;">P700</td> </tr> <tr> <td style="text-align: center;">3.</td> <td>Foreman</td> <td style="text-align: center;">P500</td> </tr> </tbody> </table> <p>The following condition will be ground for withholding of payment for the next billing.</p> <ol style="list-style-type: none"> <li>1. Poor supervision and inaction of the concerned contractor to the items and points included on Site Observation Reports</li> </ol>	No.	Key Personnel	Amount of Deduction per Day of Non-appearance	1.	Project Engineer	P800	2.	Construction Safety & Health Personnel	P700	3.	Foreman	P500
No.	Key Personnel	Amount of Deduction per Day of Non-appearance											
1.	Project Engineer	P800											
2.	Construction Safety & Health Personnel	P700											
3.	Foreman	P500											

	<p>(SOR's), Official Letters and other form of instructions and reports related to any observed non-conformity and non-compliance to the relevant clauses of the contract and the technical specifications – P500/ point.</p> <ol style="list-style-type: none"> <li>2. Prescribed (PPE's) Personal Protective Equipment <ol style="list-style-type: none"> <li>3.a No safety hats – P500/worker/day of occurrence</li> <li>3.b No safety shoes – P500/worker/day of occurrence</li> <li>3.c Non- availability or improper use of the body harness and other life-saving equipment on site – P500/worker/day of occurrence.</li> <li>3.d. Non wearing of face mask – P500/worker/day of occurrence.</li> </ol> </li> <li>3. Non-conformance to the Construction Safety Guidelines for the implementation of all DPWH Infrastructure Projects During the COVID-19 Public Health Crisis (DPWH DO. 35 s.2020) – P2,500/day of occurrence.</li> <li>4. Non-conformance to school guidelines especially the non-smoking policy – P500/day of occurrence.</li> <li>5. Implementation of critical works without permit such as concrete pouring, installation of devices, wires and conduits without prior samples and approval and other forms of work – Php5,000.00/point.</li> <li>6. Non-submission of reports such as but not limited to, the Daily Reports and Look Ahead Schedules– Php. 500.00/day of occurrence and delay.</li> <li>7. Non-submission of brochures and samples of materials prior to installation at site and installation of unapproved materials – Php. 5,000/point.</li> <li>8. Non-availability of pledged equipment and manpower at site. – Php. 500.00/day of occurrence.</li> <li>9. Non-Compliance to the college rules and regulations especially on the non-smoking policy – P500.00/occurrence.</li> </ol>
10	a. No day works are applicable to the contract.
11.1	The Contractor shall submit the Program of Work to the Procuring Entity's Representative within 7 days of delivery of the Notice of Award.
11.2	The period of Program of Work updates is every fifteen (15) days. The amount to be withheld for late submission of an updated Program of Work is FIFTEEN THOUSAND PESOS (Php15,000.00) only. Other

	relevant rules and regulations as well as communication protocol shall be discussed during the pre-bid conference and shall form part of the contract. Copy of which given to the contractor on the date for the conduct of the pre-construction conference.
13	<p>The amount of the advance payment is</p> <p>8% - upon the submission to and acceptance by the procuring entity of an irrevocable standby letter of credit of equivalent value from a commercial bank, a bank guarantee or a surety bond callable upon demand, issued by a surety or insurance company duly licensed by the Insurance Commission and confirmed by the procuring entity.</p> <p>7% - After submission to procuring entity the documents as proof of mobilization.</p> <p>The full mobilization fund shall be recouped from the regular billing of the contractor up to and until 80% of the contract amount are paid to the contractor.</p>
14	<i>No further instructions</i>
15.1	<p>The date by which operating and maintenance manuals are required during the commissioning of each of the equipment to be installed by the contractor.</p> <p>The date by which "as built" drawings are required will be before the processing of the occupancy permit or fifteen (15) calendar days from the final handing over whichever comes earlier.</p>
15.2	The amount to be withheld for failing to produce "as built" drawings and/or operating and maintenance manuals by the date required is TWENTY-FIVE THOUSAND PESOS (Php25,000.00) ONLY for each requirement.



1 SITE VICINITY MAP  
SCALE: NOT TO SCALE



2 SITE DEVELOPMENT PLAN  
SCALE: NOT TO SCALE



3 PERSPECTIVE  
SCALE: NOT TO SCALE

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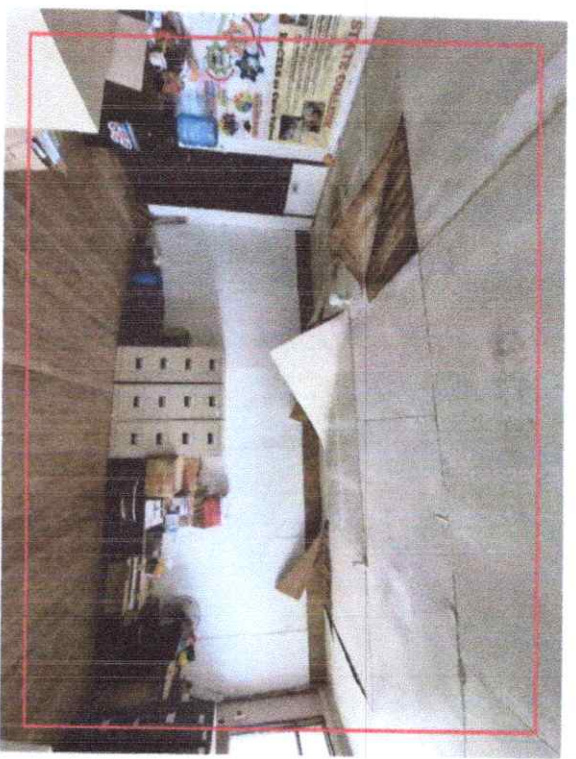
SHEET	TITLE
CS	1. VICINITY MAP
CS	2. SITE DEVELOPMENT PLAN
A-1	1. PERSPECTIVE
A-2	1. REFERENCE PERSPECTIVE
A-3	2. EXISTING STRUCTURE
A-4	3. EXISTING FLOOR PLAN
A-5	4. PROPOSED FLOOR PLAN
A-6	1. SECTION THRU-AA
A-7	2. SECTION THRU-BB
A-8	3. SECTION THRU-CC
A-9	4. SECTION THRU-DD
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A-13	8. SECTION THRU-HH
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A-16	1. CABINET/SHELVES DETAIL
A-17	4. CABINET/SHELF DETAIL
A-18	5. CABINET DETAIL
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A-23	4. FLOOR TILES LAYOUT PLAN
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E-1	1. GENERAL NOTES
E-2	2. SECURITY MAP
E-3	3. LEGEND
E-4	4. LIGHTING LAYOUT PLAN
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E-6	1. SINGLE LINE DIAGRAM
E-7	2. SCHEDULE OF LOADS
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E-10	2. VICINITY MAP
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E-13	5. WATER LINE LAYOUT PLAN

		<b>PROJECT TITLE:</b> ENHANCEMENT OF GUIDANCE OFFICE AT OLD ADMIN BUILDING, CEMBU-SHARABAGAN CAMPUS		<b>ENDORSED BY:</b>  JOSEPH B. PINARRA, ED.D. EXECUTIVE DIRECTOR, BINALAGAN	
<b>PROJECT MANAGEMENT UNIT:</b>		<b>PREPARED BY:</b>  VALERINA		<b>CHECKED BY:</b>  JAY B. ESTRELLA, ED.D.	
<b>PROJECT LOCATION:</b> BINALAGAN CAMPUS		<b>DESIGNED BY:</b>  JAY B. ESTRELLA, ED.D.		<b>RECOMMENDING APPROVAL:</b>  JAY B. ESTRELLA, ED.D.	
<b>APPROVED BY:</b>  NORBERTO P. MANGUALARMAN, PH.D. SIC PRESIDENT III		<b>PROJECT LOCATION:</b> BINALAGAN CAMPUS		<b>APPROVED BY:</b>  JAY B. ESTRELLA, ED.D.	
<b>SHEET NO.:</b>		<b>PAGE NO.:</b>		<b>CS</b>	

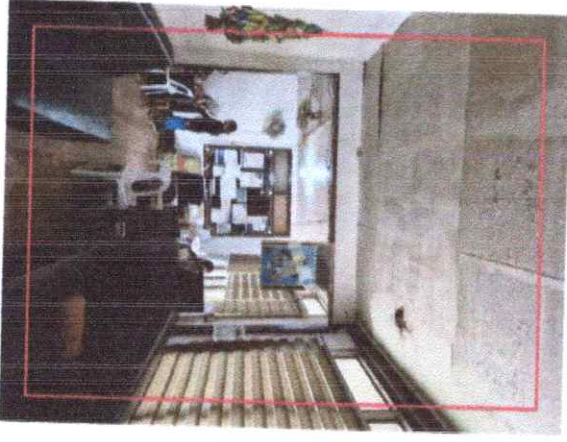




COUNSELING ROOM



VACANT ROOM




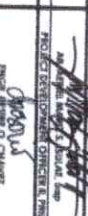
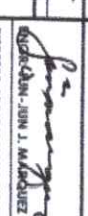



RECEIVING AREA



RECEIVING AREA

**1** REMOVAL/DEMOLITION OF EXISTING STRUCTURE  
 SCALE: A2  
 NOT TO SCALE

 <p>Republic of the Philippines          CALICUT DIVISION OFFICE          STATE UNIVERSITY          Region Occidental</p>	<b>PROJECT TITLE:</b> ENHANCEMENT OF GUIDANCE OFFICE AT OLD ADMIN BUILDING, CHANGU-SHARADANGAN CAMPUS	<b>ENDORSED BY:</b>  JOSEPH B. VERDON, EDD, EXECUTIVE DIRECTOR, SHARADANGAN	<b>PREPARED BY:</b>  MARLENE M. VALENZUELA ASSISTANT EXECUTIVE DIRECTOR	<b>CHECKED BY:</b>  JAY B. ESPILLAS, EDD, PROJECT DEVELOPMENT DIRECTOR & PMO	<b>RECOMMENDING APPROVAL:</b>  JAY B. ESPILLAS, EDD, DIRECTOR, PROJECT MANAGEMENT UNIT	<b>APPROVED BY:</b>  NORBERTO P. MANGUALANAN, Ph.D. SUC PRESIDENT III	SHEET NO: PAGE NO. <b>A 2</b> <b>8</b>
	<b>PROJECT MANAGEMENT UNIT:</b> PROJECT LOCATION: SHARADANGAN CAMPUS	<b>PROJECT DEVELOPMENT UNIT:</b> PROJECT DEVELOPMENT DIVISION	<b>PROJECT MANAGEMENT UNIT:</b> PROJECT MANAGEMENT DIVISION	<b>PROJECT MANAGEMENT UNIT:</b> PROJECT MANAGEMENT DIVISION	<b>PROJECT MANAGEMENT UNIT:</b> PROJECT MANAGEMENT DIVISION	<b>PROJECT MANAGEMENT UNIT:</b> PROJECT MANAGEMENT DIVISION	<b>PROJECT MANAGEMENT UNIT:</b> PROJECT MANAGEMENT DIVISION



DepEd - Marikina City Office  
 DEPARTMENT OF EDUCATION  
 Marikina City Office

**PROJECT TITLE:**  
 ENHANCEMENT OF GUIDANCE OFFICE  
 AT OLD ADMIN BUILDING,  
 CHASO-BINALAGAN CAMPUS

**ENDORSED BY:**  
 JOYELLE B. VERGARA, EdD,  
 EXECUTIVE DIRECTOR, BINALAGAN

**PREPARED BY:**  
 MALEON V. VILARMA  
 ASSISTANT PROJ. ENGINEER/CAMPU

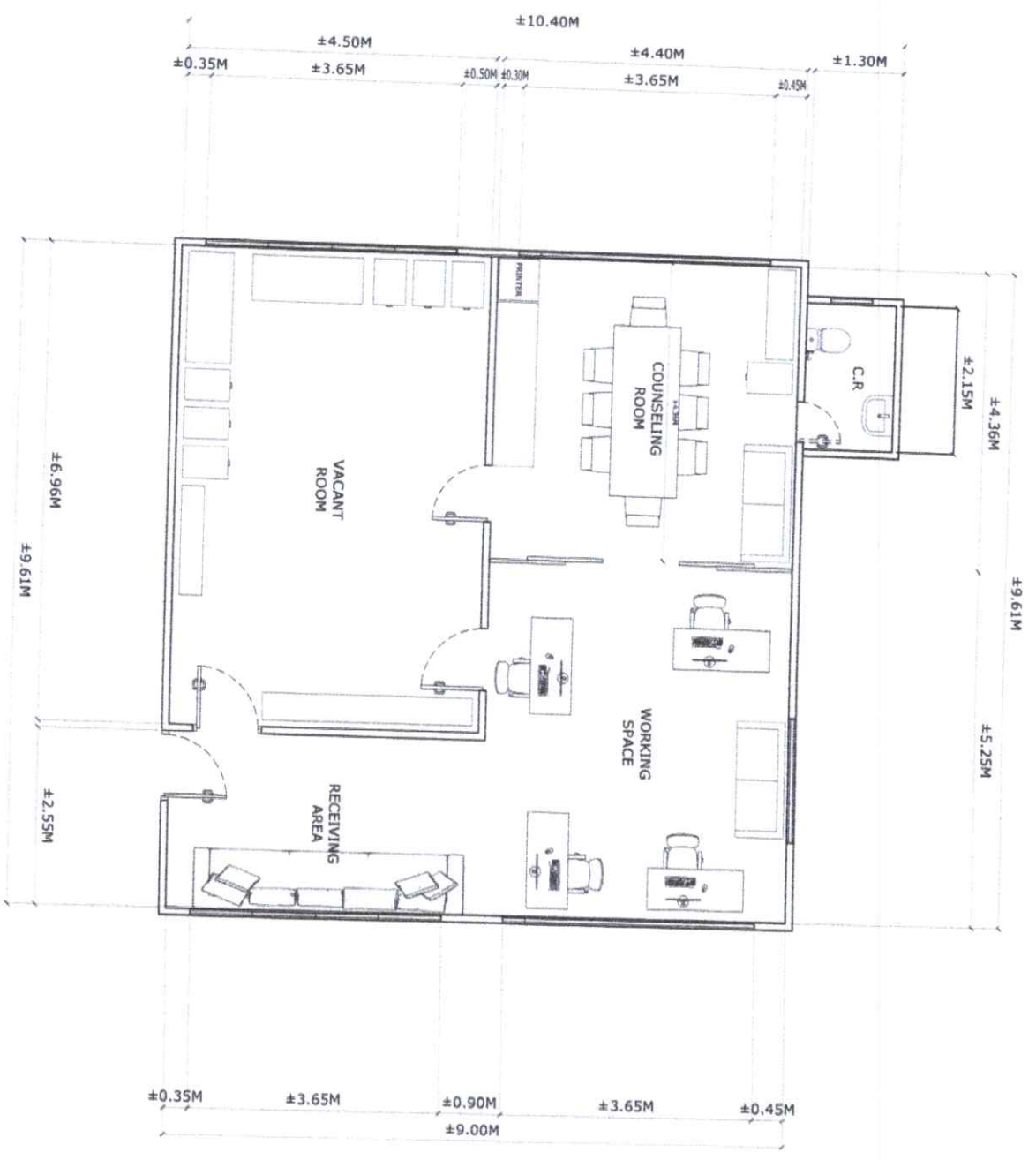
**CHECKED BY:**  
 ENR. O. CHAVEZ  
 PROJECT ENGINEER/CAMPU

**RECOMMENDING APPROVAL:**  
 RICHARD J. MAQUINZ  
 DIRECTOR, PROJECT MANAGEMENT UNIT

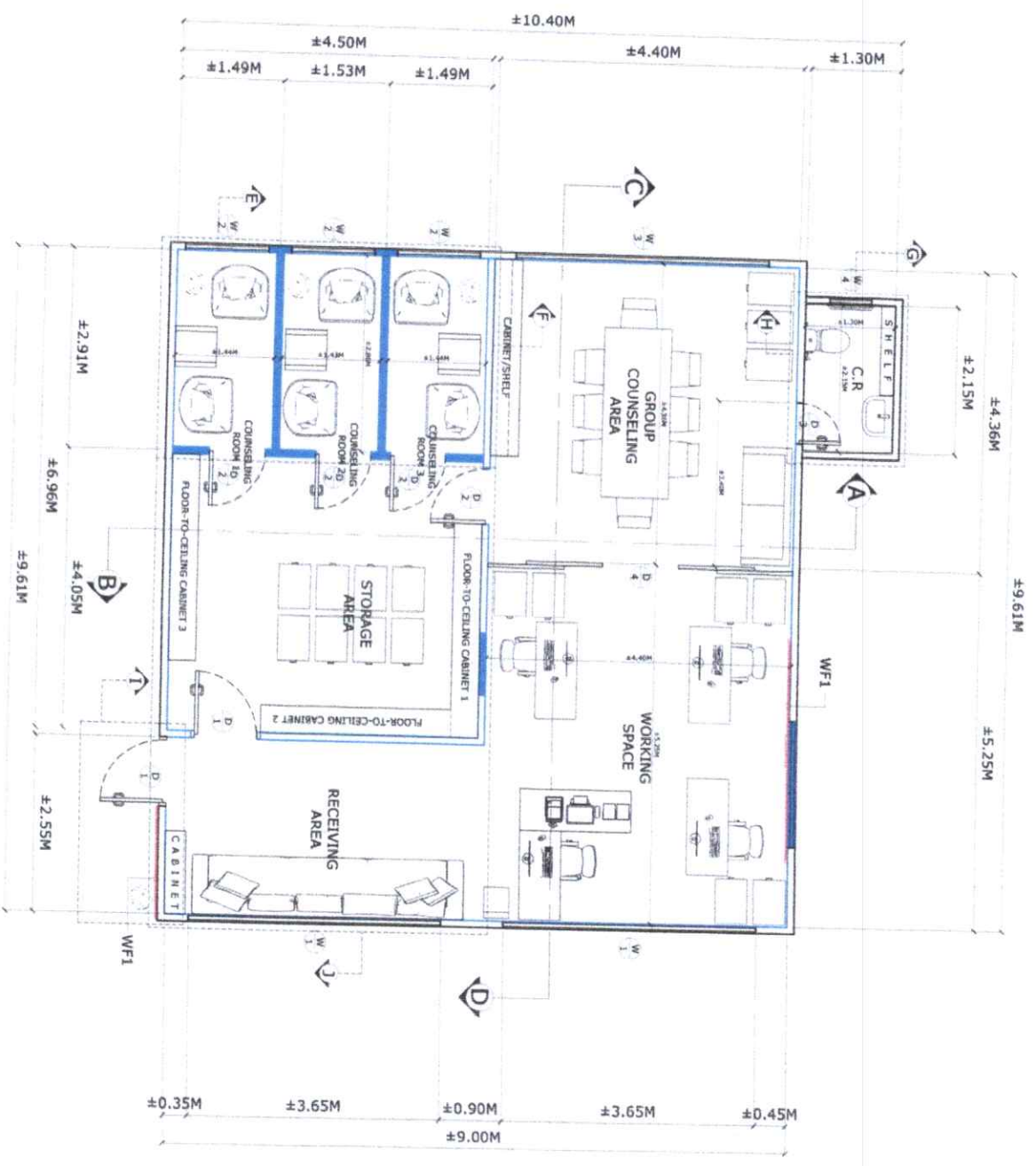
**APPROVED BY:**  
 NORBERTO P. MANGUARANAN, Ph.D.  
 SUC PRESIDENT III

**SHEET NO. - PAGE NO.**  
 A 3 / 8

**EXISTING FLOOR PLAN**  
 SCALE 1:65 METERS

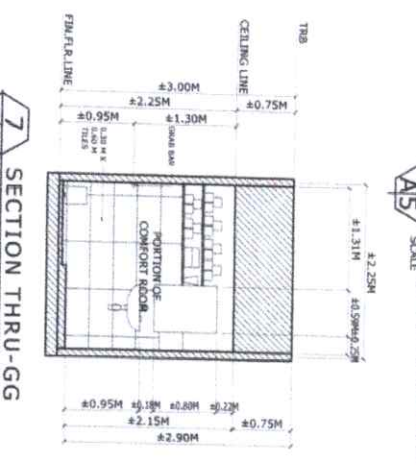
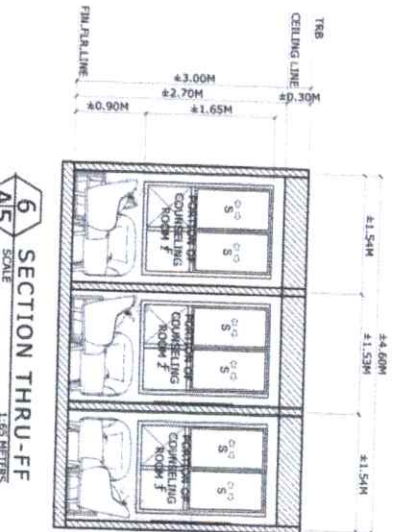
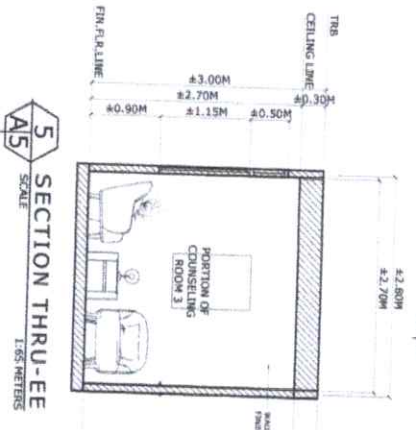
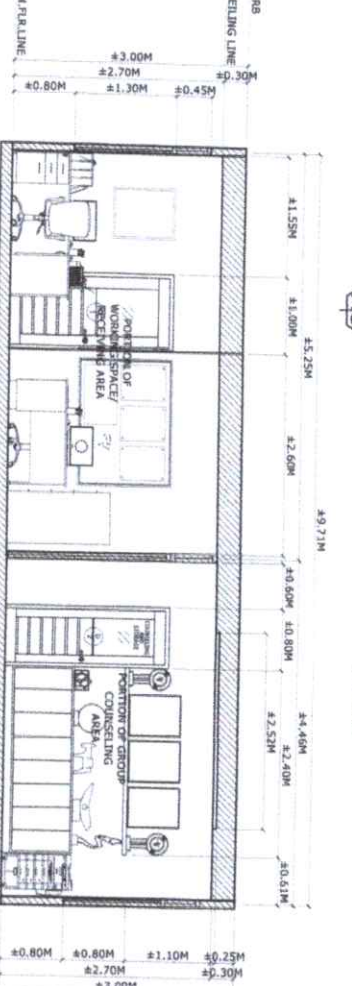
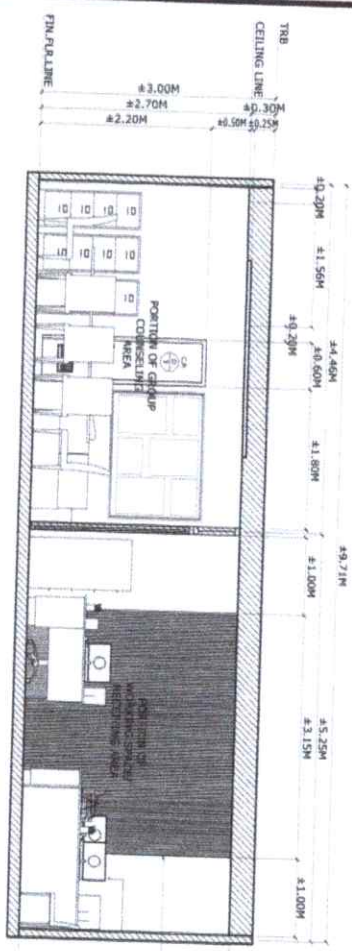
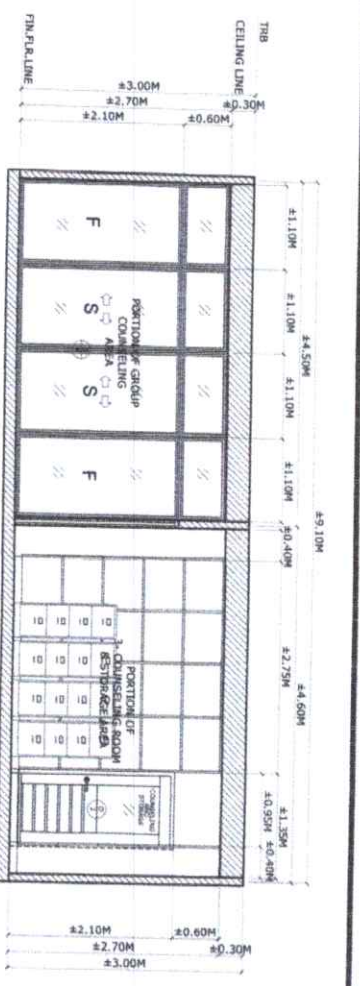
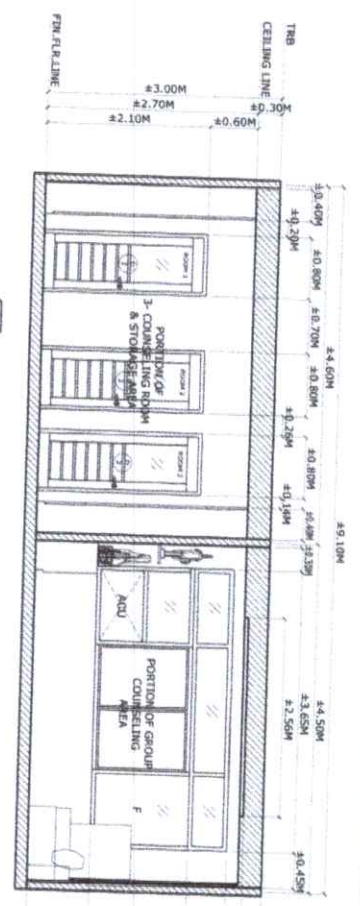



LEGEND	
	EXISTING CHB WALL
	NEW CHB WALL
	FLUTED PANEL

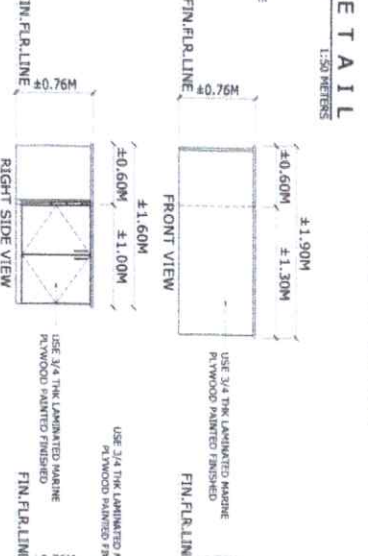
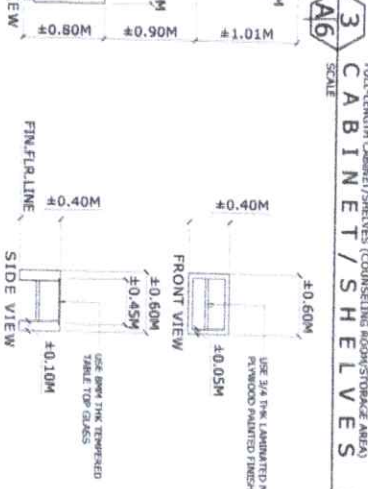
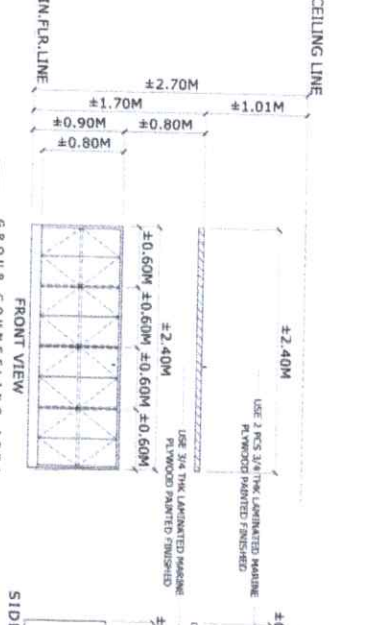
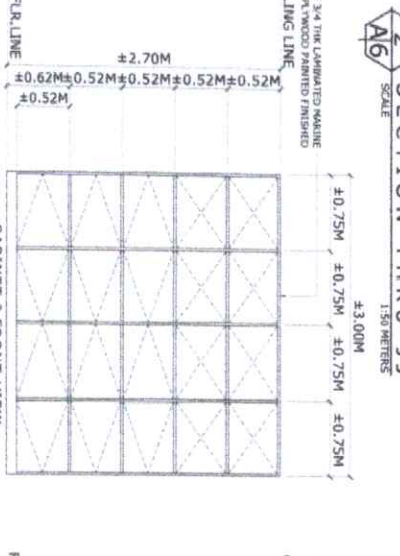
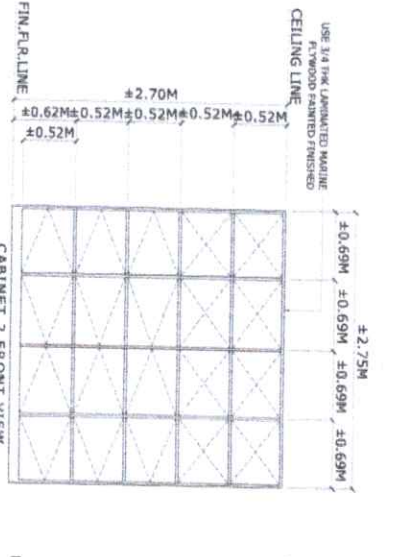
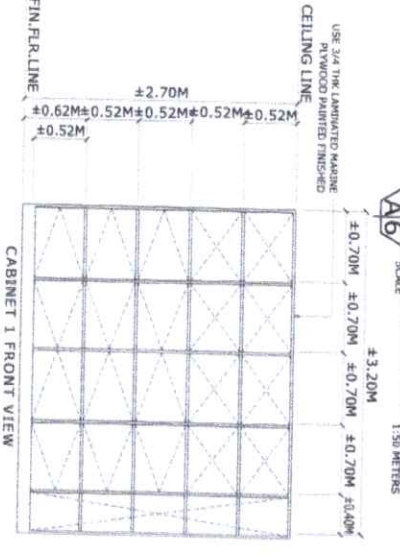
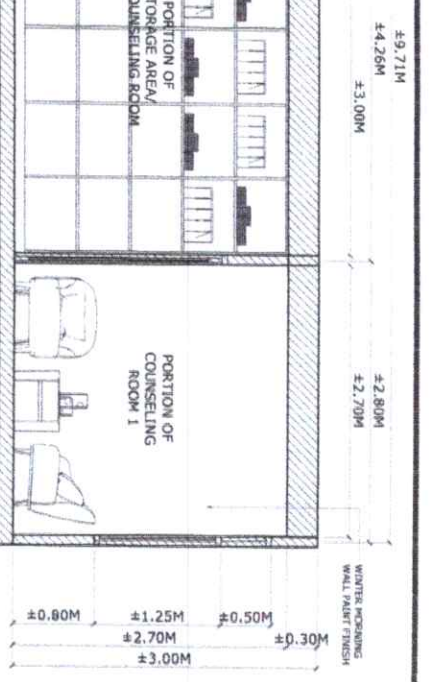
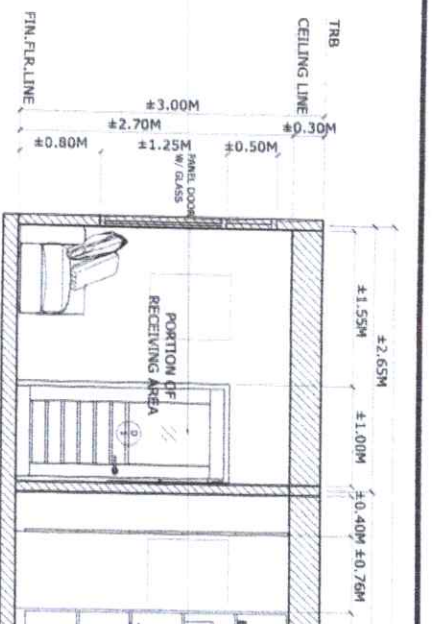
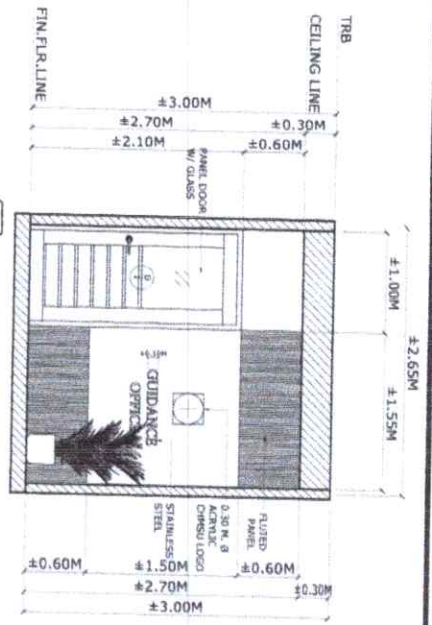


**PROPOSED FLOOR PLAN**
  
 1:85 METERS

 Republic of the Philippines COUNCIL ON EDUCATIONAL RESEARCH AND DEVELOPMENT Higher Education Division	<b>PROJECT TITLE:</b> ENHANCEMENT OF GUIDANCE OFFICE AT OLD ADMIN. BUILDING, CMMSU-BINALAGAN CAMPUS	<b>ENDORSED BY:</b>  JOSEPH E. VERMAAN, E.D. EXECUTIVE DIRECTOR, BINALAGAN	<b>PREPARED BY:</b>  MARLENE M. VALERA BACHELOR OF ARCHITECTURE PROJECT DEVELOPMENT OFFICER II, III	<b>CHECKED BY:</b>  MARLENE M. VALERA PROJECT DEVELOPMENT OFFICER II, III	<b>RECOMMENDING APPROVAL:</b>  RODERICK JUN A. MANRIQUEZ DIRECTOR, PROJECT MANAGEMENT UNIT	<b>APPROVED BY:</b>  JAY B. ARELLANO, E.D. VICE PRESIDENT FOR ADMINISTRATION	<b>APPROVED BY:</b>  NORBERTO P. MANQUILANAN, Ph.D. SUC PRESIDENT III	<b>SHEET NO. / PAGE NO.</b> A / 4 / 8
	<b>PROJECT MANAGEMENT UNIT</b>	<b>PROJECT LOCATION: BINALAGAN CAMPUS</b>	<b>EXECUTIVE DIRECTOR, BINALAGAN</b>	<b>ENGINEER IN CHARGE</b>	<b>PROJECT DEVELOPMENT OFFICER II, III</b>	<b>DIRECTOR, PROJECT MANAGEMENT UNIT</b>	<b>VICE PRESIDENT FOR ADMINISTRATION</b>	<b>SUC PRESIDENT III</b>




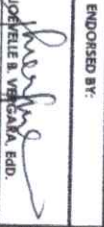
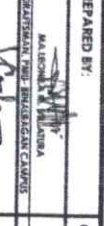

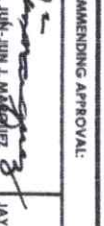


 <p>Republic of the Philippines DEPARTMENT OF EDUCATION Division Office - Marikina City</p>	PROJECT TITLE:	ENDORSED BY:	PREPARED BY:	CHECKED BY:	RECOMMENDING APPROVAL:	APPROVED BY:	SHEET NO: PAGE NO: <b>A</b> / <b>5</b> / <b>8</b>
	ENHANCEMENT OF GUIDANCE OFFICE AT OLD ADMIN BUILDING, CHINHO-SINABAGAN CAMPUS	JOSEFILL B. VERGARA, ED.D. EXECUTIVE DIRECTOR, SINABAGAN	MALIBON, VILARDA QUINTANILLA, YVES DING, ANTONILO, CANON	JAY B. ESTRELLAS, ED.D. VICE PRESIDENT FOR ADMINISTRATION	NORBERTO P. MANCULANAN, Ph.D. SIC MEMBER III		
	PROJECT LOCATION: SINABAGAN CAMPUS						



**4 GROUP COUNSELING AREA CABINET/SHELF DETAIL**  
SCALE: 1:50 METERS

**5 COUNSELING ROOM CABINET DETAIL**  
SCALE: 1:50 METERS

**6 WORKING SPACE (RECEIVING) CABINET DETAIL**  
SCALE: 1:50 METERS

 Republic of the Philippines CARLOS ALONZO BRUNIWA State University Negros Occidental	PROJECT TITLE:	ENDORSED BY:	PREPARED BY:	CHECKED BY:	RECOMMENDING APPROVAL:	APPROVED BY:	SHEET NO: PAGE NO.
	ENHANCEMENT OF GUIDANCE OFFICE AT OLD ADMIN BUILDING, CHMSTU-BINABANGAN CAMPUS	 JOSEPHINE B. BERBECO, EDD PROJECT DIRECTOR, BINABANGAN CAMPUS	 MAICOLON P. PINEDA PROJECT DESIGNER, BINABANGAN CAMPUS	 ENGR. JHON CARLO GANTON PROJECT DESIGNER, BINABANGAN CAMPUS	 ENGR. JHON CARLO GANTON PROJECT DESIGNER, BINABANGAN CAMPUS	 ENGR. JHON CARLO GANTON PROJECT DESIGNER, BINABANGAN CAMPUS	 NOBERIO F. MANGALABANAN, PhD SUC PRESIDENT III



Philippine State University  
Bataan State University  
Bataan, Occidental

PROJECT MANAGEMENT UNIT

PROJECT TITLE:  
ENHANCEMENT OF GUIDANCE OFFICE  
AT OLD ADMIN BUILDING,  
CHHUSU-BINALAGAN CAMPUS

ENDORSED BY:  
*[Signature]*  
EDUCATIVE DIRECTOR, BINALAGAN

PREPARED BY:  
*[Signature]*  
PROJECT DEVELOPMENT OFFICER II (PWO)

CHECKED BY:  
*[Signature]*  
PROJECT DEVELOPMENT OFFICER II (PWO)

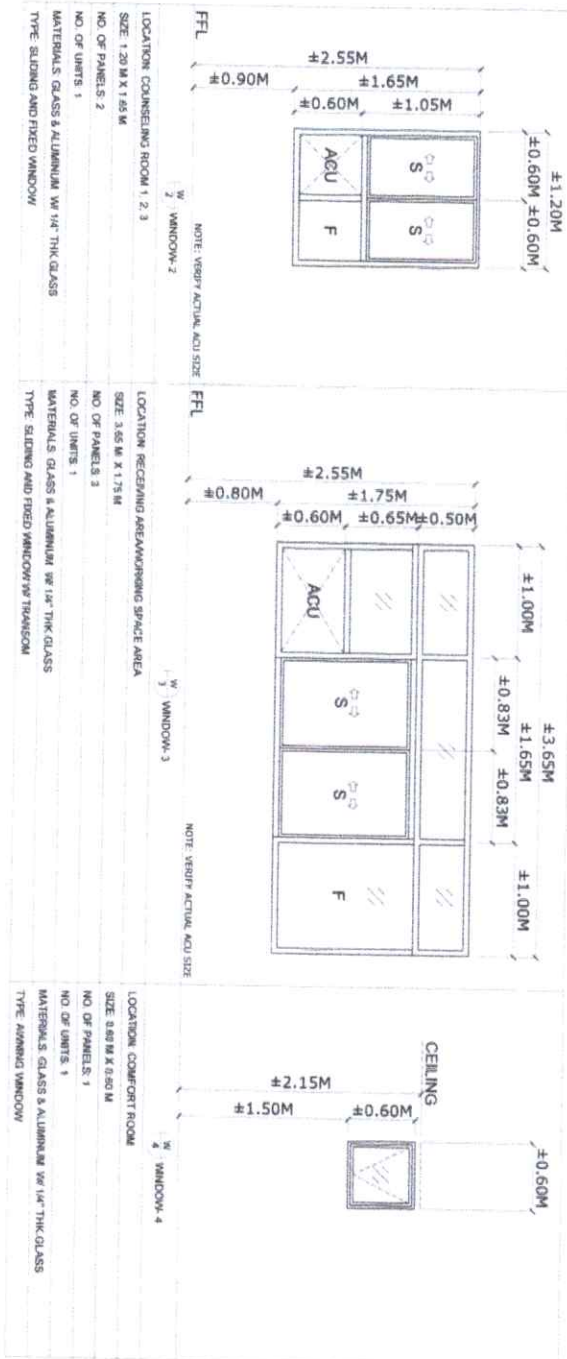
RECOMMENDING APPROVAL:  
*[Signature]*  
DIRECTOR, PROJECT MANAGEMENT UNIT

APPROVED BY:  
*[Signature]*  
NOBBERO, MANGULABANAN, Ph.D.  
SIC PRESIDENT III

SHEET NO. PAGE NO.  
A 7 8

# 1 SCHEDULE OF DOORS AND WINDOWS

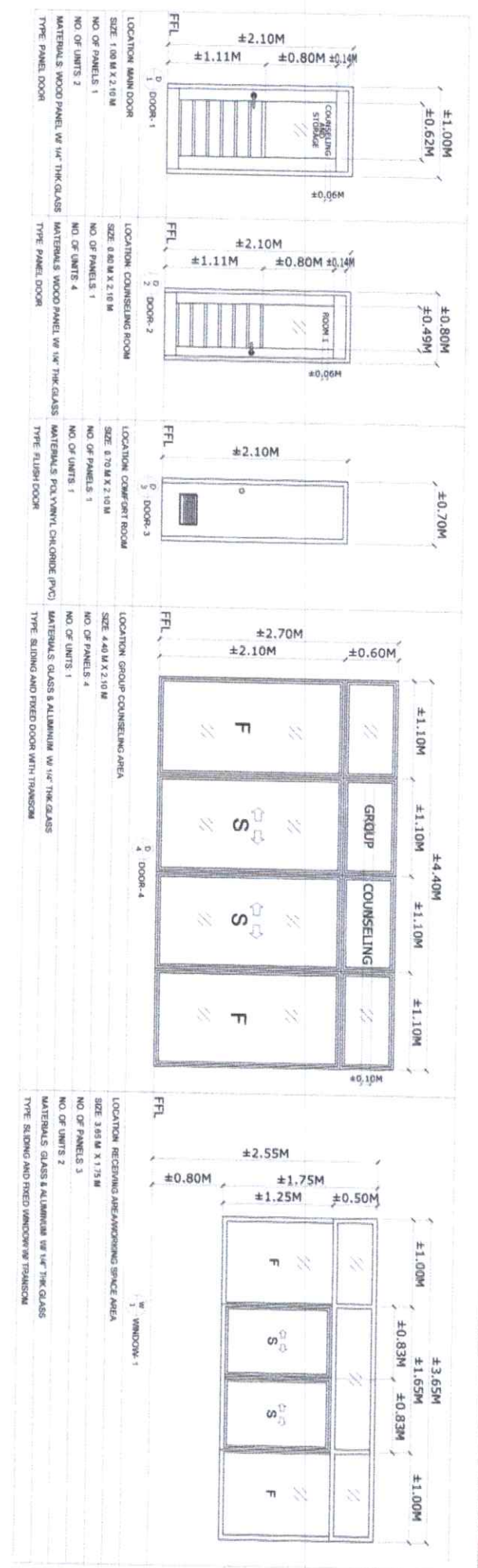
SCALE 1:45 METERS

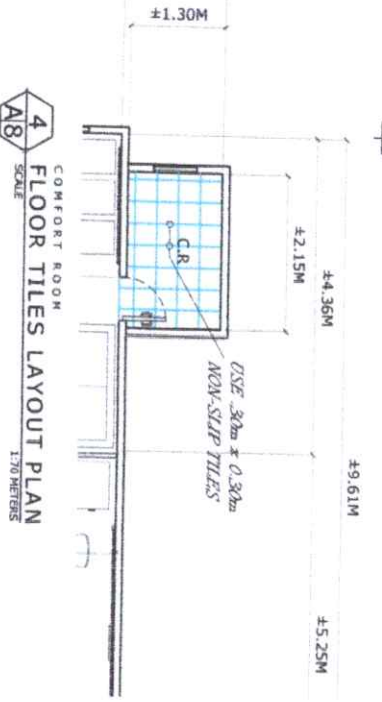
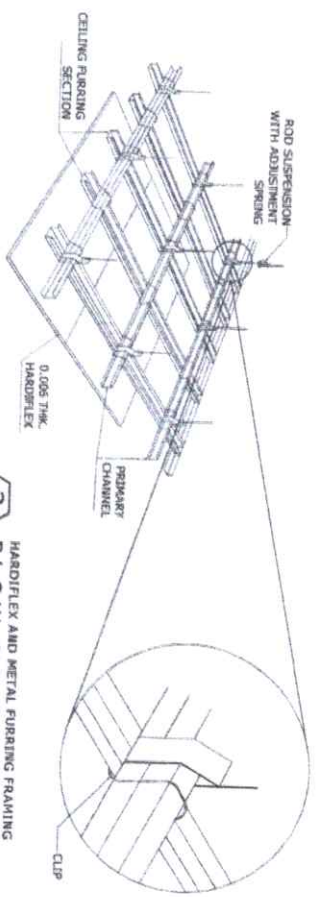
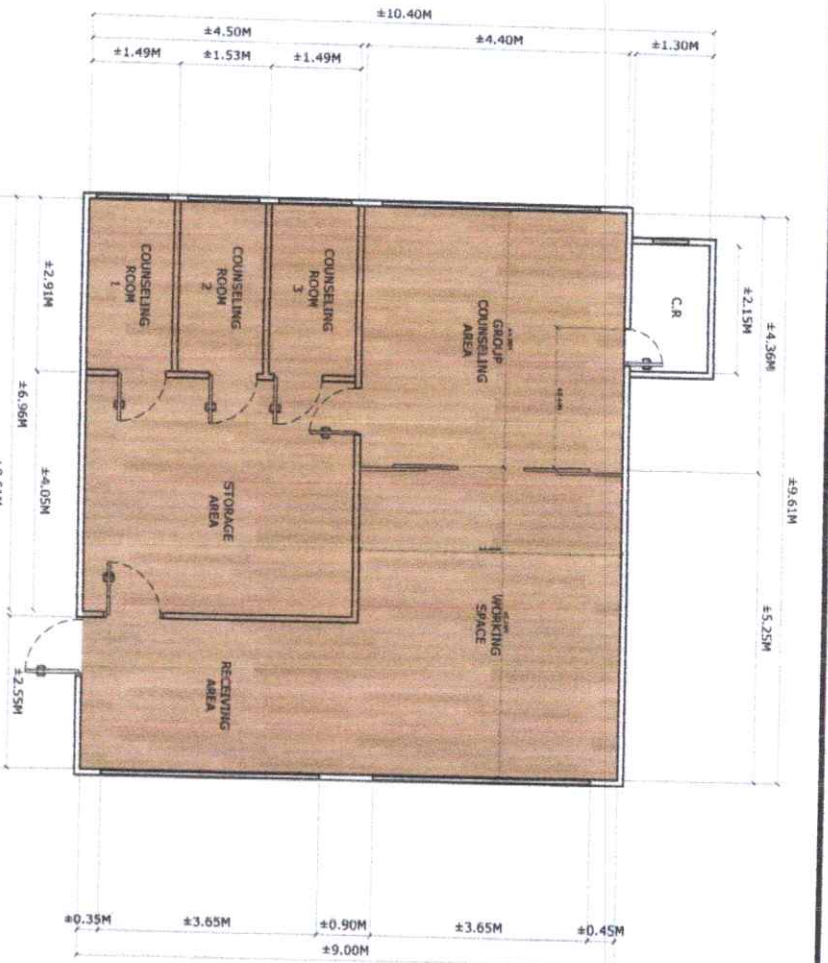
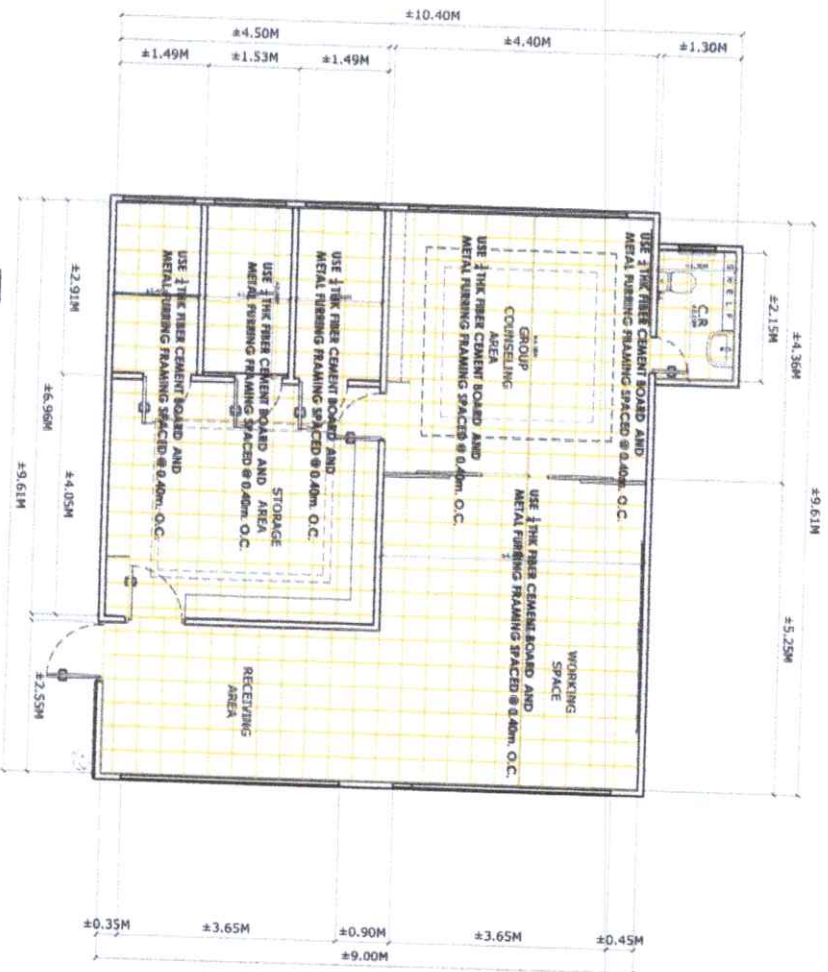


CODE	DESCRIPTION
1	WALL FINISHED 1 (WALL ACCENT)
2	WALNUT INDOOR FLUTED PANEL (WOOD COMPOSITE MATERIAL) AND 12MM THICK, FICEM BOARD AS BACKING (VERIFY FROM OFFICE)
3	INTERIOR WALL
4	WINTER MORNING PAINT FINISH.

CODE	DESCRIPTION
1	DOOR 1 AND 2
2	CHOCOLATE BROWN PAINT FINISH.
3	DOOR 3
4	BROWN PVC





1 CEILING LAYOUT PLAN  
SCALE 1:75 METERS

2 FLOOR LAYOUT PLAN  
SCALE 1:75 METERS

3 BLOW-UP DETAIL PLAN  
SCALE NOT TO SCALE

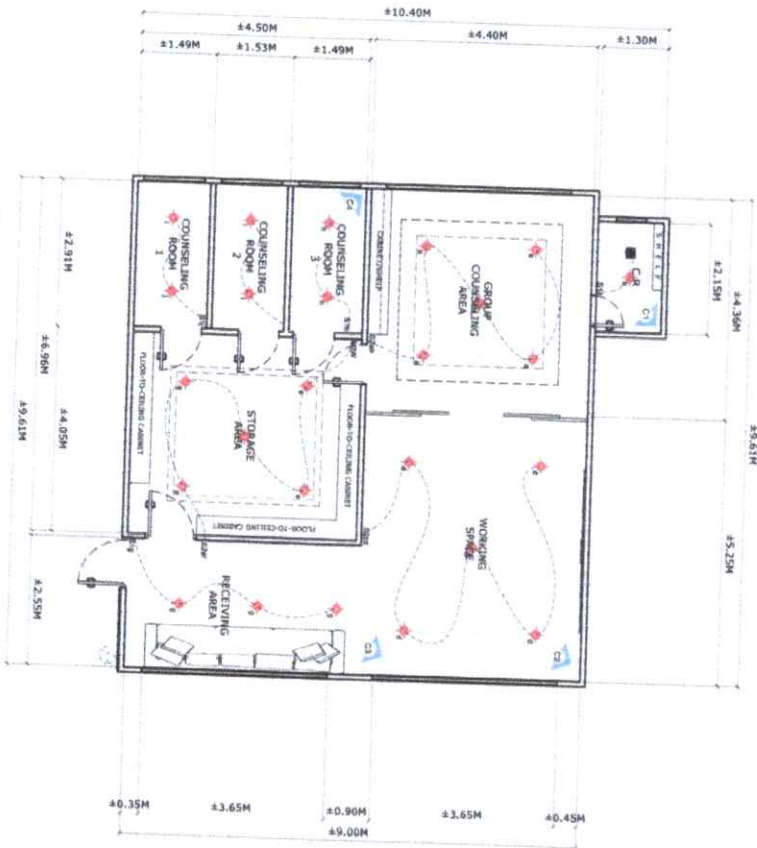
4 FLOOR TILES LAYOUT PLAN  
SCALE 1:70 METERS

	PROJECT MANAGEMENT UNIT	PROJECT LOCATION: SINALAAGAN CAMPUS	PROJECT TITLE: ENHANCEMENT OF GUIDANCE OFFICE AT OLD ABBEY BUILDING, CHMSU-SINALAAGAN CAMPUS	ENDORSED BY: 	PREPARED BY: 	CHECKED BY: 	RECOMMENDING APPROVAL: 	APPROVED BY: 	SHEET NO. PAGE NO. 8 / 8
	PROJECT MANAGEMENT UNIT	PROJECT LOCATION: SINALAAGAN CAMPUS	PROJECT TITLE: ENHANCEMENT OF GUIDANCE OFFICE AT OLD ABBEY BUILDING, CHMSU-SINALAAGAN CAMPUS	ENDORSED BY: 	PREPARED BY: 	CHECKED BY: 	RECOMMENDING APPROVAL: 	APPROVED BY: 	SHEET NO. PAGE NO. 8 / 8

**GENERAL NOTES:**

1. ALL WIRING INSTALLATIONS MUST CONFORM WITH THE LATEST REQUIREMENT OF THE PHILIPPINE ELECTRICAL CODE NATIONAL BUILDING CODE, FIRE CODE OF THE PHILIPPINES AND THE REQUIREMENTS OF THE LOCAL ELECTRIC UTILITY.
2. THE SOURCE OF POWER IS FROM THE EXISTING POWER LINES.
3. SERVICE ENTRANCE WIRE SHALL BE 2-30MM SQ. THW & 1-22MM SQ. THW (GROUND) IN 50MM (2" DIA.) RMC.
4. MAIN BREAKER SHALL BE 100A, 2P, 240V BOLT-ON TYPE.
5. NO WIRE SMALLER THAN 3.5MM SQ. THW WIRE SHALL BE USED.
6. ALL WIRING INSTALLATION MUST BE SUPERVISED BY AT LEAST A LICENSED MASTER ELECTRICIAN AND MONITORED BY AN REE OR PEE.
7. NO WORK SHALL STARTED WITHOUT APPROVED BUILDING PERMIT.
8. ALL WORK MUST BE DONE AS REFLECTED ON THE APPROVED ELECTRICAL PLANS.

**1 GENERAL NOTES**  
SCALE: NOT TO SCALE



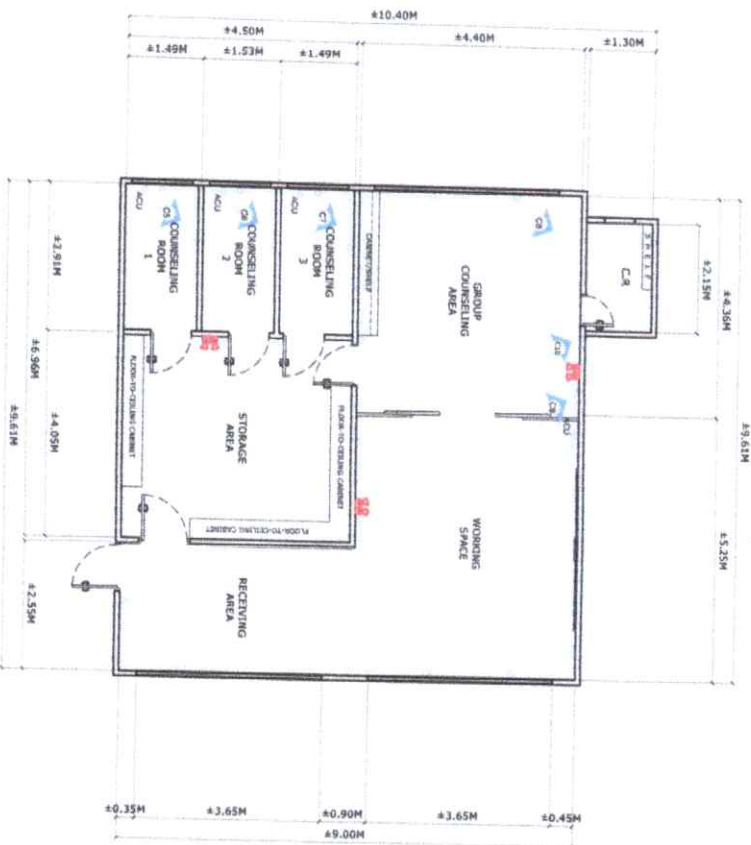
**4 LIGHTING LAYOUT PLAN**  
SCALE: 1:100 METERS

**2 VICINITY PLAN**  
SCALE: NOT TO SCALE



**3 LEGEND**  
SCALE: NOT TO SCALE

	ELECTRICAL WIRE
	SWITCH LINE
	PIN LIGHT
	PANEL BOARD
	CIRCUIT HOME RUN
	CONVENIENCE OUTLET
	SINGLE SWITCH
	TWO-GANG SWITCH
	TWO-WAY SWITCH
	WEATHER PROOF
	AIR CONDITION UNIT
	EXHAUST FAN
	EMERGENCY LIGHT



**5 POWER LAYOUT PLAN**  
SCALE: 1:100 METERS

<p>Republic of the Philippines NATIONAL BUILDING CODE Department of Public Works and Highways</p>	PROJECT TITLE: <b>ENHANCEMENT OF GUIDANCE OFFICE AT OLD ADMAN BUILDING, CHAMU-BINALAGAGAN CAMPUS</b>	ENDORSED BY: 	PREPARED BY: 	CHECKED BY: 	RECOMMENDING APPROVAL: 	APPROVED BY: 	SHEET NO: <b>E1</b>
	PROJECT LOCATION: <b>BINALAGAGAN CAMPUS</b>	EXECUTIVE DIRECTOR, BINALAGAGAN	CHIEF ENGINEER, CHAMU-BINALAGAGAN CAMPUS	CHIEF ENGINEER, CHAMU-BINALAGAGAN CAMPUS	CHIEF ENGINEER, CHAMU-BINALAGAGAN CAMPUS	DIRECTOR, PROJECT MANAGEMENT UNIT	VICE PRESIDENT FOR ADMINISTRATION

**SERVICE ENTRANCE** **PANEL BOARD**  
(GUIDANCE OFFICE)

2 - 30 sq. mm<sup>2</sup> THHN WIRE IN  
2"Ø CONDUIT PIPE

M KWH METER



**1 SINGLE LINE DIAGRAM**  
SCALE NOT TO SCALE

**SCHEDULE OF LOADS**

P81	PKT. NO.	QTY.	DESCRIPTION	VA	VA TOTAL	VOLTS	AMPERES	PROTECTION	SIZE OF WIRE	SIZE OF CONDUIT
	C1	6	CEILING LIGHT OUTLET	100	600	230	2.61	15A	2-3.5MM2 THHN	20MM2 PVC PIPE
	C2	5	CEILING LIGHT OUTLET	100	500	230	2.17	15A	2-3.5MM2 THHN	20MM2 PVC PIPE
	C3	8	CONVENIENCE OUTLET	180	1440	230	6.26	30A	2-5.5MM2 THHN	20MM2 PVC PIPE
	C4	6	CONVENIENCE OUTLET	180	1080	230	4.70	30A	2-5.5MM2 THHN	20MM2 PVC PIPE
	C5	11	CONVENIENCE OUTLET	180	1980	230	8.61	30A	2-5.5MM2 THHN	20MM2 PVC PIPE
	C6	9	CONVENIENCE OUTLET	180	1620	230	7.04	30A	2-5.5MM2 THHN	20MM2 PVC PIPE
	C7	1	AIRCON OUTLET	2.5 HP	2331	230	10.13	30A	2-5.5MM2 THHN	20MM2 PVC PIPE
	C8	1	AIRCON OUTLET	2.5 HP	2331	230	10.13	30A	2-5.5MM2 THHN	20MM2 PVC PIPE
	C9	1	AIRCON OUTLET	2.5 HP	2331	230	10.13	30A	2-5.5MM2 THHN	20MM2 PVC PIPE
	C10	1	AIRCON OUTLET	2.5 HP	2331	230	10.13	30A	2-5.5MM2 THHN	20MM2 PVC PIPE
	C11	1	SPARE	180	180	230	0.78	30A	2-5.5MM2 THHN	20MM2 PVC PIPE
	C12	1	SPARE	180	180	230	0.78	30A	2-5.5MM2 THHN	20MM2 PVC PIPE
	TOTAL						73.47			

I = (73.47 X 1.25)  
= 91.84 AMPERES

USE: 100A, 2P CIRCUIT BREAKER  
30MM2 THHN IN 2"Ø RCS +1-3.5MM(G)

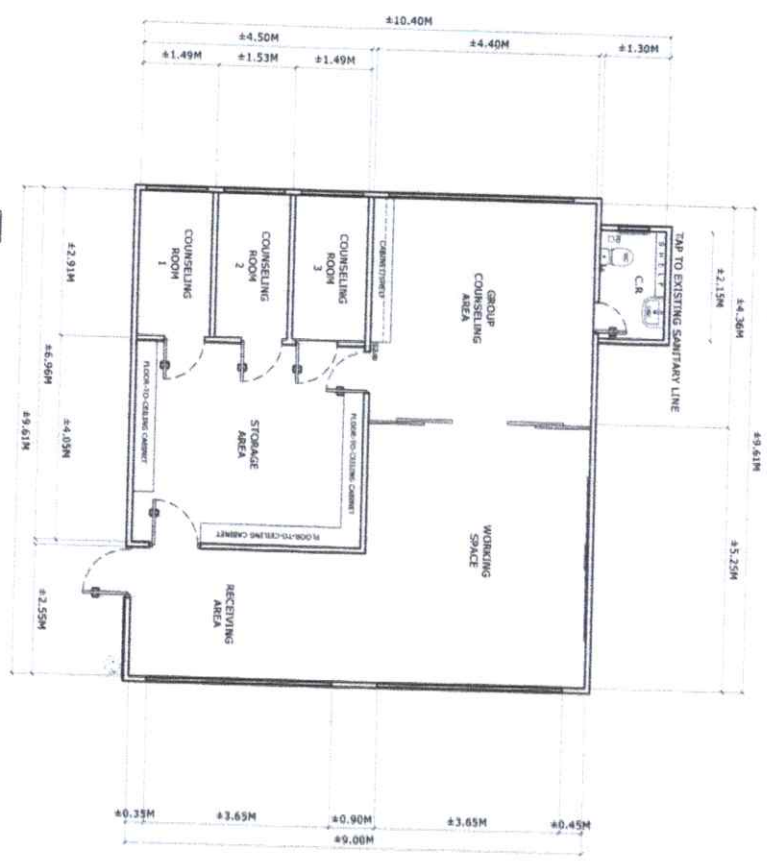
**2 SCHEDULE OF LOADS**  
SCALE NOT TO SCALE

<p>DepEd - Marikina City Division Office - Marikina City</p>	PROJECT TITLE	ENDORSED BY:	PREPARED BY:	CHECKED BY:	RECOMMENDING APPROVAL:	APPROVED BY:	SHEET NO.	PAGE NO.
	ENHANCEMENT OF GUIDANCE OFFICE AT OLD ADMIN BUILDING, CHASU-SHARALAGAN CAMPUS	JOYELLE B. VILLAGAN, EdD. EXECUTIVE DIRECTOR, MARIKINA	MALCOLM R. VILLAGAN CHASU-SHARALAGAN CAMPUS	ROBERTO F. MANGILABANAN, Ph.D. SUC PRESIDENT III	JOYELLE B. VILLAGAN, EdD. EXECUTIVE DIRECTOR, MARIKINA	JOYELLE B. VILLAGAN, EdD. EXECUTIVE DIRECTOR, MARIKINA	JOYELLE B. VILLAGAN, EdD. EXECUTIVE DIRECTOR, MARIKINA	<b>E</b>

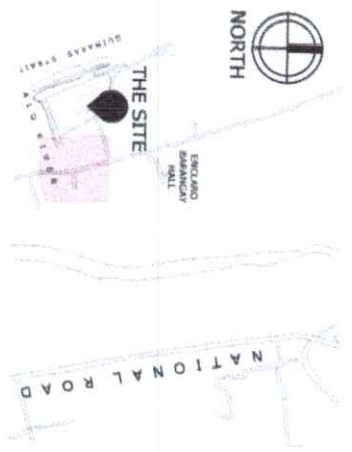
**GENERAL NOTES:**

1. ALL SANITARY WORKS INCLUDE HEREIN SHALL BE EXECUTED ACCORDING TO THE PROVISIONS OF THE NATIONAL PLUMBING CODE OF THE PHILIPPINES, THE NATIONAL BUILDING CODE OF THE PHILIPPINES AND ITS IMPLEMENTING RULES AND REGULATIONS.
2. PROPOSED SANITARY UTILITIES SHALL CONFORM TO THE CRITICAL LOCATION, DEPTH AND INVERT ELEVATION OF EXISTING PIPES.
3. LOCATION NO SEPTIC TANK SHALL BE INSTALLED WITHIN OR UNDER ANY STRUCTURE.
4. TANKS MUST BE BUILT WATER TIGHT OF CONCRETE, PRECAST OR BRICK STONE.
5. BOTH COMPARTMENTS ARE PROVIDED WITH MANHOLE AND TIGHT COVERS FOR CLEANING AND NECESSARY REPAIR.
6. ALL FIXTURES SHALL BE TESTED, UNLESS OTHERWISE NOTED.
7. COORDINATE THE DRAWING WITH OTHER RELATED DRAWINGS AND SPECIFICATION, THE ARCHITECT/AND OR ENGINEER SHALL BE NOTIFIED IMMEDIATELY OF ANY DISCREPANCY FOUND THEREIN, IMMEDIATELY OF ANY DISCREPANCY FOUND THEREIN, HIS/HER DECISION SHALL BE FINAL.

**1 GENERAL NOTES**  
SCALE: NOT TO SCALE



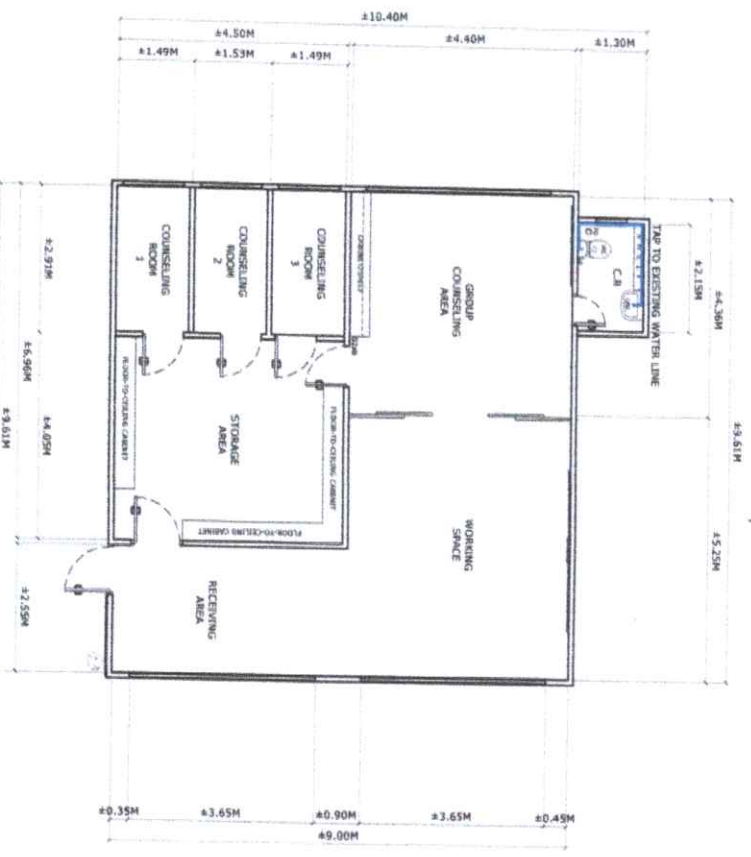
**2 VICINITY PLAN**  
SCALE: NOT TO SCALE



**3 LEGEND**  
SCALE: NOT TO SCALE

SP	SANITARY PIPE
—	WATER PIPE LINE
—	WATER SOURCE LINE
—	WATER METER
—	WC
—	WATER CLOSET
—	KITCHEN SINK
—	FLOOR DRAIN
—	DIAMETER
—	FALCET
—	CO
—	VTR
—	CLEAN-OUT
—	VENT THRU ROOF
—	GREASE TRAP

**4 SANITARY LINE LAYOUT PLAN**  
SCALE: 1:100 METERS



**5 WATER LINE LAYOUT PLAN**  
SCALE: 1:100 METERS

Republic of the Philippines  
**CARLOS MENDOZA**  
 STATE UNIVERSITY  
 Negros Occidental

**PROJECT TITLE:** ENHANCEMENT OF GUIDANCE OFFICE AT OLD ADMIN BUILDING, CHASU-BINALAGAN CAMPUS

**PROJECT LOCATION:** BINALAGAN CAMPUS

**ENDORSED BY:** JOSEFELLE S. VERGARA, EDD, DEPUTY DIRECTOR, BINALAGAN

**PREPARED BY:** SCHEIDTKE & ASSOCIATES, INC. (S&A) ENGINEER, ARCHITECT, PLUMBER, AND MECHANICAL ENGINEER

**CHECKED BY:** [Signature]

**RECOMMENDING APPROVAL:** ENGR. JIM J. MAAROG, DIRECTOR, PROJECT MANAGEMENT UNIT

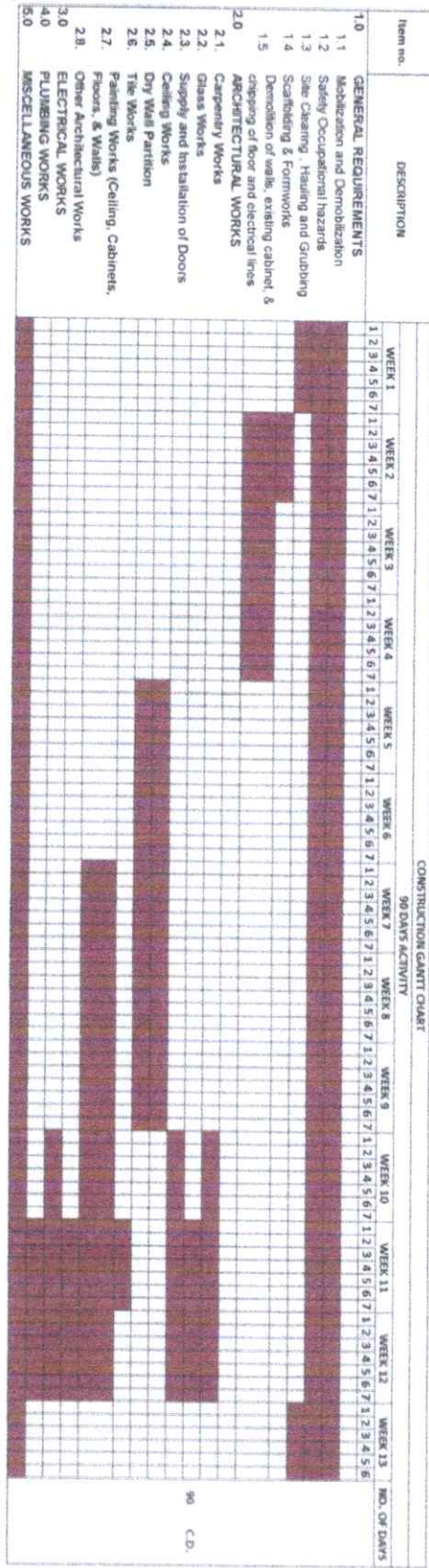
**APPROVED BY:** NONBERTO M. MANGULABNAN, PH.D., SPC PRESIDENT III

**SHEET NO.:** P 11  
**PAGE NO.:** 1



Republic of the Philippines  
**CARLOS HILADO MEMORIAL STATE UNIVERSITY**  
 Talisay City, Negros Occidental

- PROJECT REFERENCE No.:
- I. PROJECT TITLE: ENHANCEMENT OF GUIDANCE OFFICE AT CHMSU-BINALBAGAN CAMPUS
  - II. PROJECT LOCATION: 2ND FLOOR, OLD ADMIN BUILDING, CHMSU - BINALBAGAN
  - III. PROJECT BUDGET: 1,215,000.00 Php
  - IV. PROJECT DURATION: 90 CALENDAR DAYS
  - V. SUBJECT: PROGRAM OF WORKS
  - VI. SCOPE OF WORKS



Prepared by:  
  
 ENGR. JEHAN CARLO F. GANNON  
 Civil Engineer, PMPU, Binalabagan Campus

Checked by:  
  
 ENGR. RENE O. CHAVEZ  
 P.O. III, PMPU



**CARLOS HILADO MEMORIAL STATE UNIVERSITY**  
**BIDS AND AWARDS COMMITTEE**  
 Talisay City, Negros Occidental

PROJECT REFERENCE No.: CHMSU 26-014-0504-I

I. PROJECT TITLE: ENHANCEMENT OF GUIDANCE OFFICE

II. PROJECT LOCATION: 2ND FLOOR, OLD ADMIN BLDG., CHMSU - BINALBAGAN CAMPUS

III. PROJECT DURATION: 90 Calendars Days

IV. SUBJECT: PROGRAM OF WORKS

V. SCOPE OF WORKS

**1.0 GENERAL REQUIREMENTS**

- 1.1 Mobilization and Demobilization
- 1.2 Safety Occupational hazards
- 1.3 Site Clearing , Hauling and Grubbing
- 1.4 Scaffolding & Formworks
- 1.5 Demolition of existing dry walls, windows, tiles, and ceiling

**2.0 ARCHITECTURAL WORKS**

- 2.1. Carpentry Works
- 2.2. Glass Works
- 2.3. Supply and Installation of Doors
- 2.4. Ceiling Works
- 2.5. Dry Wall Partition
- 2.6. Tile Works
- 2.7. Painting Works (Ceiling, Cabinets, Floors, & Walls)
- 2.8. Other Architectural Works

**3.0 ELECTRICAL WORKS**

**4.0 PLUMBING WORKS**

**5.0 MISCELLANEOUS WORKS**

**BILL OF QUANTITIES - BOQ**

Item no.	Description of Works	Qty	Unit	Material Cost		Labor Cost		Total Amount
				Unit Cost	Material Sub-total Cost	Unit Cost	Labor Sub-Total Cost	Contract
<b>1.0</b>	<b>GENERAL REQUIREMENTS</b>							
1.1	Mobilization and Demobilization	1.00	Lot					
1.2	Safety Occupational hazards	1.00	Lot					
1.3	Site Clearing , Hauling and Grubbing	1.00	Lot					
1.4	Scaffolding & Formworks	1.00	Lot					
1.5	Demolition of existing dry walls, windows, tiles, and ceiling	1.00	Lot					
	<b>Sub-total, 1.0 (General Requirements)</b>			<b>Sub-total</b>		<b>Sub-total</b>		<b>P -</b>
<b>2.0</b>	<b>ARCHITECTURAL WORKS</b>							
<b>2.1.</b>	<b>Carpentry Works</b>							
2.1.1.	3/4" thk Laminated Marine Plywood	30.00	Pcs					
2.1.2.	Wood Glue	3.00	kgs					
2.1.3.	Assorted nails	10.00	kgs					
2.1.4.	Fluted Pvc Wall Panels 160x24x2950mm	18.00	pcs					
2.1.5.	Cabinet Accessories	1.00	lot					
2.1.6.	PVC Edge Band	2.00	rolls					
	<b>Sub-total, 2.1 (Carpentry Works)</b>			<b>Sub-total</b>		<b>Sub-total</b>		<b>P -</b>
<b>2.2</b>	<b>Glass Works</b>							
2.2.1.	Fix and Sliding Window w/ 1/4" Thk glass w/ aluminum frame and accessories	19.16	sq.m.					
2.2.2.	Fix and Sliding Window w/ 1/4" Thk glass w/ aluminum frame and accessories	3.60	sq.m.					
2.2.3.	0.6m x 0.6m Awning Window w/ 1/4" Thk glass w/ aluminum frame and accessories	0.36	sq.m.					
2.2.4.	0.6m x 0.5m Vanity Mirror	0.30	sq.m.					
	<b>Sub-total, 2.2 (Glass Works)</b>			<b>Sub-total</b>		<b>Sub-total</b>		<b>P -</b>
<b>2.3</b>	<b>Supply and Installation of Doors</b>							
2.3.1.	(2.1 x 0.9m) Solid Panel Door w/ 0.5m x 0.8m Viewing Glass Panel w/ 2x6" Door Jamb and accessories	1.00	set					

**BILL OF QUANTITIES - BOQ**

Item no.	Description of Works	Qty	Unit	Material Cost		Labor Cost		Total Amount
				Unit Cost	Material Sub-total Cost	Unit Cost	Labor Sub-Total Cost	Contract
2.3.2.	(2.1 x 0.8m) Flush Door w/ 0.5m x 0.8m Viewing Glass Panel w/ 2x6" Door Jamb and accessories	5.00	sets					
2.3.3.	0.8m x 2.1m PVC door w/ door jamb and accessories	1.00	sets					
	<b>Sub-total, 2.3 (Doors)</b>			<b>Sub-total</b>		<b>Sub-total</b>		<b>P -</b>
<b>2.4</b>	<b>Ceiling Works</b>	<b>97.35</b>	<b>sq.m.</b>					
2.4.1.	Fiber Cement Board 3.5mm Thk.	34.00	Pcs					
2.4.2.	Assorted Nails Size #1 #2 #3 #4	20.00	Kg					
2.4.3.	Double Furring 1"X2"X18' 0.5mm	195.00	Pcs					
2.4.4.	Carrying Channel 1"X2"X18', 0.8mm	30.00	Pcs					
2.4.5.	Wall angle	30.00	Pcs					
2.4.6.	Diamond Cutting Disc 4"	27.00	pcs					
2.4.7.	Metal Cutting Disc 4"	5.00	pcs					
2.4.8.	Blind Rivets 3/16" X1/2"	4.00	Box					
	<b>Sub-total, 2.4 (Ceiling Works)</b>			<b>Sub-total</b>		<b>Sub-total</b>		<b>P -</b>
<b>2.5</b>	<b>Dry Wall Partition</b>	<b>192.02</b>	<b>sq.m.</b>					
2.5.1.	Fiber Cement Board 4.5mm Thk.	67.00	pcs					
2.5.2.	Assorted Nails Size #1 #2 #3 #4	30.00	Kg					
2.5.3.	Metal Stud 2"x3"	192.00	pcs					
2.5.4.	Diamond Cutting Disc 4"	3.00	pc					
2.5.5.	Blind Rivets 1/8" X1/2"	8.00	Box					
2.5.6.	Metal Cutting Disc 4"	2.00	box					
	<b>Sub-total, 2.5 (Dry Wall Partition Works)</b>			<b>Sub-total</b>		<b>Sub-total</b>		<b>P -</b>
<b>2.6</b>	<b>Tile Works</b>	<b>12.25</b>	<b>m<sup>2</sup></b>					
2.6.1.	Glazed Tiles 30x60cm (See Plan Details)	35.00	pcs					
2.6.2.	Unglazed Tiles 30x30cm (See Plan Details)	58.00	pcs					
2.6.3.	Tile Grout	2.00	bags					
2.6.4.	Tile Adhesive	4.00	Bags					
2.6.5.	Fine sand	0.31	cu.m					
	<b>Sub-total, 2.6 (Tile Works)</b>			<b>Sub-total</b>		<b>Sub-total</b>		<b>P -</b>
<b>2.7</b>	<b>Painting Works (Ceiling, Cabinets, Floors, &amp; Walls)</b>							
2.7.1.	Surface Preparation, Primer, & Double Top Coating (Interior & Exterior Walls, Columns, & Ceiling)	288.31	Sq.m					
2.7.2.	Repair, rebuff and recoating of existing wood flooring	86.74	Sq.m					
	<b>Sub-total, 2.7 (Painting Works)</b>			<b>Sub-total</b>		<b>Sub-total</b>		<b>P -</b>
<b>2.8</b>	<b>Other Architectural Works</b>							
2.8.1.	Acrylic CHMSU Logo 0.3m Dia. (See Plans for Details)	1.00	lot					
2.8.2.	Glass Heavy Duty Vinyl Stickers (See Plans for Details)	1.00	lot					
2.8.3.	Stainless Steel Guidance Room Logo (See Plans for Details)	1.00	lot					
	<b>Sub-total, 2.8 (Other Architectural Works)</b>							
	<b>Sub-total, 2.0 (Architectural Works)</b>			<b>Sub-total</b>		<b>Sub-total</b>		<b>P -</b>
<b>3.0</b>	<b>ELECTRICAL WORKS</b>							
3.1.	Distribution Panel Board, Surface Mounted With Circuit Breakers (12-Branched), 100A Main Breaker, 2-15A, 8-30A, & 2-30A Spare)	1.00	set					
3.2.	3.5mm <sup>2</sup> THHN Wire	2.00	rolls					
3.3.	5.5mm <sup>2</sup> THHN Wire	3.00	rolls					
3.4.	30mm <sup>2</sup> THHN Wire	40.00	mtrs					
3.5.	PVC Electrical Pipe 1/2"	40.00	pcs					
3.6.	Utility Box	16.00	pcs					
3.7.	Junction Box With Cover	25.00	pcs					
3.8.	Two-Gang Switch	8.00	units					
3.9.	One-Gang Switch	5.00	units					
3.10.	Duplex Convenience Outlet	20.00	pcs					

**BILL OF QUANTITIES - BOQ**

Item no.	Description of Works	Qty	Unit	Material Cost		Labor Cost		Total Amount
				Unit Cost	Material Sub-total Cost	Unit Cost	Labor Sub-Total Cost	Contract
3.11.	ACU Outlets	5.00	pcs					
3.12.	LED Bulb 12W w/ LED housing	25.00	set					
3.13.	LED Automatic Emergency Light	3.00	units					
3.14.	Exhaust Fan 8"	1.00	sets					
3.15.	LED Strip lights with aluminum profile housing	31.88	l.m.					
	<b>Sub-total, 3.0 (Electrical Works)</b>			<b>Sub-total</b>		<b>Sub-total</b>		<b>P</b>
<b>4.0</b>	<b>PLUMBING WORKS</b>							
4.1.	Repair and adopt to existing Sanitary and Water Line & Additional of Toilet Water line	1.00	lot					
4.2.	Dual Flush Toilet Fixtures w/ Lavatory and accessories	1.00	set					
4.3.	Stainless Steel Lever Type Faucet	1.00	pc					
4.4.	Toilet Bidet	1.00	pc					
4.5.	4" x 4" Stainless Floor Drain	1.00	pc					
4.6.	PVC Solvent 400 CC	2.00	cans					
4.7.	0.80m x 32mm Stainless Steel Toilet grab bar	2.00	pcs					
	<b>Sub-total, 4.0 (Plumbing Works)</b>			<b>Sub-total</b>		<b>Sub-total</b>		<b>P</b>
<b>5.0</b>	<b>MISCELLANEOUS WORKS</b>							
5.1	FOR ALL OTHER ITEMS that are not included on listed Bill of Quantities in your Bid but are deemed necessary for the completion of the works and the delivery of the project.							
	<b>Sub-total, 7.0 (Miscellaneous Works)</b>			<b>Sub-total</b>		<b>Sub-total</b>		<b>P</b>
				<b>A. TOTAL DIRECT COST</b>		<b>P</b>		
				<b>B. CONSUMABLES</b>		<b>P</b>		
				<b>C. SUPERVISION AND ADMINISTRATION</b>		<b>P</b>		
				<b>D. TOTAL INDIRECT COST ( B + C )</b>		<b>P</b>		
				<b>E. TOTAL COST ( A + D )</b>		<b>P</b>		
				<b>F. VAT ( 12% of Item E )</b>		<b>P</b>		
				<b>GRAND TOTAL PROJECT COST</b>		<b>P</b>		